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Dombivli Shikshan Prasarak Mandal's

K.V. Pendharkar College of Arts, Science and Commerce

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Date: 02nd November, 2020

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NOTICE

IQAC

<u>Internal Academic Audit 2019-20</u>

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The IQAC of the College has planned to conduct internal Academic Audit of the College. In this connection all the HODs/Coordinators/Senior Teachers of the departments are requested to furnish departmental information for the academic year 2019-20 in the specified format. The format for departmental information has been e-mailed to all the departments. The information is to be submitted on <u>kvpiqac@gmail.com</u> on or before 07th November, 2020.
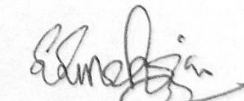
As part of audit process data submitted by the departments will be validated by the auditors appointed by the IQAC. The auditors will personally visit the departments before Diwali Vacation for data validation; hence HODs/Coordinators/Senior Teachers of the departments need to ensure the availability of valid supporting documents for the data submitted.

Detailed schedule for departmental visit will be displayed very soon.

B.T.Shirsath

Coordinator, IQAC

Dr.S.S.Mahajan

I/C Principal

Dombivli Shikshan Prasarak Mandal's
K.V. Pendharkar College of Arts, Science and Commerce, Dombivli

06th **November, 2020**

IQAC

INTERNAL ACADEMIC AUDIT 2019-20

All HODs/Coordinators/Senior Teachers of the department are requested to note the following schedule of departmental visits for data validation.

Day & Date	Department	Timing	Auditor
Monday 09/11/2020	Department of English	01.00 PM to 01.20 PM	Dr. B.T. Mukherjee and Dr. Seema Agashe
	Department of Marathi	01.20 PM to 01.40 PM	
	Department of Economics	01.40 PM to 02.00 PM	
	Department of History	02.0 PM to 2.20 PM	
	Department of Geography	2.20 PM to 2.40 PM	
	Department of Psychology	2.40 PM to 3.00 PM	
Tuesday 10/11/2020	Department of Chemistry	12.40 PM to 01.00 PM	Mr. B.T.Shirsat and Mr. S.J.Abhyankar
	Department of Physics	01.00 PM to 01.20 PM	
	Department of Botany	01.20 PM to 01.40 PM	
	Department of Zoology	01.40 PM to 02.00 PM	
	Department of Bio-technology	02.0 PM to 2.20 PM	
	Department of Computer Science	2.20 PM to 2.40 PM	
	Department of Information Technology	2.40 PM to 3.00 PM	
	Department of Mathematics & Statistics	03.00 PM to 03.20 PM	

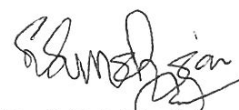|	Department of Accountancy	12.00 PM to 12.20 PM	
Wednesday 11/11/2020	Department of Commerce	12.20 PM to 12.40 PM	Mr. K.P.Phalak And Mr. D.T.Pagare
	Department of Banking & Insurance	12.40 PM to 01.00 PM	
	Department of BMS	01.20 PM to 01.40 PM	
	Department of Accounting & Finance	01.40 PM to 2.00 PM	

Important Note:

HODs/Coordinators/Senior Teachers of the department need to keep all the supporting documents ready for the data validation.

Suggestions for the improvements in the areas of concern (if any) will be given to the departments after the audit.

B.T.Shirsath

(IQAC Coordinator)

Dr.S.S.Mahajan

I/C Principal

PRINCIPAL
K.V. PENDHARKAR COLLEGE OF
ARTS, SCIENCE & COMMERCE,
DOMBIVLI (EAST)

External Academic Audit (2017-18, 2018-19 and 2019-20)
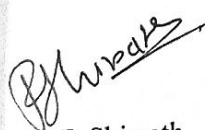
		Audit Committee
1.	Chairperson	Dr. Abhay M Pethe- Senior Resident Fellow, Mumbai School of Economics & Public Policy, University of Mumbai, Mumbai.
2.	Member	Principal (Retd) Dr. A.D.Vanjari Former Chairperson Board of Studies in Commerce University of Mumbai, Mumbai.
3.	Member	Dr. (Mrs) Aparna Saraf Associate Professor The Institute of Science, Dr. Homi Bhabha State University, Mumbai.

Schedule of Committee visit on 07th January, 2021

11.45 a.m.	Welcome of Committee by NCC Cadets		
11.45 To 12.00 p.m.	Tea/ Coffee (Board Room)		
12.00 p.m. To 2.00 p.m. Departmental Presentations			
Venue	Conference Room Ground Floor	Conference Room 1st Floor	Laboratories of respective Departments
Resource Person	Dr. Abhay Pethe	Dr. A.D. Vanjari	Dr. (Mrs.) Aparna Saraf
Coordinator (Teacher with NSS Volunteers)	Mrs. Hemalata Waghchaure	Mrs. Sangeeta Hirlekar	Dr. Abhijit Sahasrabudhe

Timing	Departments		
12.00 To 12.15 p.m.	English	Accountancy	Chemistry
12.15 To 12.30 p.m.	Marathi	Commerce	Physics
12.30 To 12.45 p.m.	History	BAF	CS
12.45 To 01.00 p.m.	Geography	BMS	Botany
01.00 To 01.15 p.m.	Economics	B&I	Bio-technology
01.15 To 01.30 p.m.	Psychology	Maths and Stats	Zoology
01.30 To 01.45 p.m.	————	IT	————
01.45 To 02.00 p.m.	---------------	--------	————

* Presentations of all the Science departments including CS & IT will take place in their respective laboratories.

2.00 To 2.30p.m.: Lunch Break (Board Room)

2.30 to 3.15 p.m.	Briefing to all Heads/Coordinators by the Committee in Common Meeting at Conference Room (Ground floor)
3.15 to 3.45 p.m.	Preparation of Audit Report. (Board Room) Technical Assistance Dr. Sahasrabudhe
3.45 to 4.00 p.m.	Handing over report to Honourable Chairman Over tea. (Board Room)

B.T. Shirsath
IQAC Coordinator

Dr. S. S. Mahajan
I/C Principal

External Academic Audit Report

Dombivli Shikshan Prasarak Mandal's
K.V. Pendharkar College of Arts, Science and Commerce, Dombivli

Preamble

A committee comprising of Abhay Pethe, AtmaramVanjari and AparnaSaraf visited the Pendharkar College, Dombivli on 7th January 2021 between 11.30 am and 5.30 pm. They were received and welcomed by college authorities and the cadets of NCC/ NSS etc., who presented a guard of honour to the visiting team. They were then piloted to the Chairman's office where there was a brief interaction with the Chairman. After this the team broke up and individual members went to different venues/ rooms where relevant faculty-wise departmental presents were made. This entailed discussions with the teachers and visit to laboratories.

After a brief interlude for lunch the team then went on to have a meeting with the HODs of the different departments. This was attended by the Chairman as well as the Mentor/ Advisor of the College. The three team members provided exhaustive and constructive comments based on what they had gathered/ seen from the earlier part of their visit. After a brief discussion, the Mentor and the Chairman also gave their remarks. The meeting concluded with vote of thanks. The following is based on the entire experience of the team and meant in the spirit of being constructive and enabling the college to further improve and build on its strengths as it Marches towards autonomy.

Remarks of the committee:

A. Affirmation:

1. The Physical Infrastructure and space is conducive to the conduct of academic programs
2. Academic Calendar is set out and is available
3. Curricular planning and implementation is seen to be adequate
4. Several add-on courses are run by the college
5. Feedback system for parents, students and staff is in operation

B. Commendations

1. Qualified and dedicated staff
2. The Staff appear to be motivated and interested to take on autonomy
3. Good Library facilities with a large reading room and internet available
4. Fairly large range of academic programs available
5. Efforts by some departments at using pedagogic innovation to make the teaching learning experience of the students interesting and useful practically
6. Free training and Placement effort through and NGO (Campus to Career pathway)
7. Chemistry and Physics Department are doing well in the field of Interdepartmental research with the available resources.
8. Computer Science Department is actively involved in maintaining College Website
9. An active preparation for autonomy in terms of organizing authorities/ curricular setting/ new courses is noticed.

C. Recommendations

- Academic autonomy is not limited to a narrow sense of redesigning the existing academic curriculum which was observed in most of the presentations. There needs to be an involvement in terms of academic restructuring, selection of students and evaluation methodology. Academic autonomy provides an opportunity to evolve in terms of designing student centric academic programs and also give students the option for developing their skillsets as per their potential. Entrepreneur and innovative skills of the students can be harnessed to raise the employability of students. It can be achieved by designing choice based/interdepartmental courses and activities. *This is not meant as a criticism of what the college/ faculty is doing currently but to point out the gravity, difficulty that exists and hence the need for total engagement and motivation for which thinking must begin from now.* **In order to facilitate this we recommend that workshops and seminar be held regularly for capacity building of all stakeholders.**

- More MoUs should be signed more importantly even **more collaborative activities** should be fruitfully attempted.

- **Linkages with industries** should be even more strengthened. This is for even the non-science departments where the local industries and other socio-economic activities could be used for creating more realistic and purposeful assignments for students.

- **Research needs to be strengthened** for which a strengthened research cell in the college has to take a lead and so **enabled**.

- Going forward, especially in the context of autonomy **Alumni involvement and Mentor Mentee program** should initiated seriously. This would go a long way in helping the college function even better.

- As far as the presentations go. Clearly, they **need optical and substantive improvement**. First the slides should not be read but there should be separate talking points. There should be greater and more precise details of various aspect and candid SWOT analysis. *Clearly a lot is being attempted and done by the departments (as it came out in discussions!)*. These need to be highlighted. A detailed listing of various things that could be covered in the presentations is provided in the Annexure that follows.

These recommendations are meant to constructively help the college management and the faculty to attain greater heights as they march towards autonomy which brings great responsibilities as well as possibilities. We wish all the very best to all the concerned for a successful transition to an autonomous status![1]

SD/-   SD/-
                                                              SD/-

ABHAY PETHE   ATMARAM VANJARI
                                                     APARNA SARAF

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[1] The report is being sent by the unanimous concurrence and consent of all the Members of the committee.

UGC Team Visit Pictures: