

Admission Process

Step 1: Visit College Website

- Click on **Admission**
- Select **Online Admission Form**
- Click on **Admission Form Registration Link (New Admission)**
- Fill all the required data and select the course as per the division (**Aided/Unaided**) allotted in the **Merit List** (Kindly give the accurate email id as you will receive Login Id and Password on mail)
- After filling the data click on **Submit**.

Step 2: Sign In

- Check your **Mail** for **Login details**.
- After receiving Login credentials, again go back to **Online Admission Form**.
- Put the received Login credentials in User ID/Form No and Password respectively.
- Then click on **Login**

Step 3: Personal Details

- Fill your personal details
- All "Asterisk" marked feilds are mandatory

Step 6: Subject Selection

- Select your choice of **subjects** or **group** thereof.

Step 5: Other Personal Deatils

- Fill all the required data in this section

Step 4: Upload Photo & Signature

- Format of uploading file should be **jpg**.
- Size of Photo: **Under 50 KB**
- Size of Sign: **Under 20 KB**

Step 7: Educational Details

- Fill your **Qualification** details.

Step 8: Submit & Print

- After filling all the necessary information along with uploading of documents click on **Submit & Print**.
- Your admission is not confirmed until the payment of Academic Fees.**

Step 9: Print Application Form

- After clicking **Submit & Print** you need to **print** the form and visit the college to **submit Online Admission Form and documents** to **confirm the admission by paying fees**.
- Also **attach** the necessary **documents** along with online admission form.

Step 11: Payment of College Fees

- After the verification of documents fees should be paid for confirmation of your Admission.
- Your admission is confirmed only after the payment of Academic Fees.**

Step 10: Document Verification

- Documents and details submitted will be verified by the college (Offline).