Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DOMBIVLI SHIKSHAN PRASARAK MANDAL'S K.V. PENDHARKAR COLLEGE OF ARTS, SCIENCE AND COMMERCE, DOMBIVLI.**
Name of the head of the Institution	**Dr. Sharad Mahajan**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02512473282**
Mobile no.	**9820596112**
Registered Email	**dkvpcollege@gmail.com**
Alternate Email	**drsharadmahajan@gmail.com**
Address	**Plot no. SPL-4, Opposite MIDC Office**
City/Town	**Dombivli**
State/UT	**Maharashtra**
Pincode	**421203**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr.Balu T Shirsath**
Phone no/Alternate Phone no.	**02512473282**
Mobile no.	**9767735021**
Registered Email	**kvpaqar@gmail.com**
Alternate Email	**kvpiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.kvpendharkarcollege.org/pdf/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.kvpendharkarcollege.org/pdf/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B++**	**83.80**	**2004**	**16-Feb-2004**	**15-Feb-2009**
2	**B**	**2.93**	**2010**	**28-Mar-2010**	**27-Mar-2015**
3	**A**	**3.14**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**01-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A session on Data Management from NAAC Perspective	18-Sep-2019 01	30
A Workshop on -Intellectual Property Rights	14-Sep-2019 01	104
Orientation of all Heads/Coordinators on Departmental Manual	27-Jul-2019 01	19
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
Nil	Nil	Nil	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Campus to Corporate Careers Programme in Collaboration with Technoserve

2.Comprehensive Manual to all the departments of the College.

3.Submitted Proposal for Autonomous Status	

4.Prepared the students to participate in Avishkar Research Convention.	

5.Designed A Structured Mentor Mentee Programme	

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Institutionalization of Academic practices and policies	**Prepared Issued A Comprehensive manual to all the departments of the College.**
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**24-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**? Student support: The record of fees collected from students is maintained through the software "Tally ERP 9 College Model". It incorporates relevant information required for the calculation of fees to be collected from the students. The software helps to extract the record of the students through excel which cancels the manual work related to preparation of roll calls and records of the students. ? Examination: The examination department uses separate dedicated software "RESO" for result preparation and also to maintain record of the students. The examination department absolutely**

relies on the digital and technical resources to maintain complete secrecy in setting of question paper. Both internal and external evaluation marks are recorded digitally and reports are submitted to University of Mumbai through its digital platform. ? Library: The library provides Erequisition forms for books requisition and uses SLIM 21 System for Library Information Management Software for their day to day functioning very effectively. ? Accounts section: Salary record of the staff is maintained by the accounts department in excel and the information is commonly shared within the offices through email when needed. ? College office: The offices use the digital platform for communication with the University and other academic bodies. ? Departments: every department maintains depository of documents related to the record of the students, staff members and the activities and programmes of the department. The departments send the reports or data to the offices or to the authorities through email whenever demanded. The network of systems is connected to a server from which the data can be easily extracted whenever needed. ? Mobile App for feedback: A dedicated Mobile application designed developed by an IT student of the college is being use to obtain feedback on all the important aspects of institutional functioning. ? Students Attendance: To record the students' attendance on daily basis and to share the same with their parents Collegiate Mobile app is being used. This app becomes useful in sharing important notification with the students and parents instantly.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

K.V. Pendharkar College is permanently affiliated to the University of Mumbai and follows the curriculum prescribed by the University. The Institution ensures effective curriculum delivery through a well-planned and documented process. Availability of teachers: Process of Curriculum delivery cannot be initiated without teachers. Administration of the institution ensures the

availability of qualified teachers before the commencement of every academic year and fills up the vacant positions, if any with the consent of management. Academic Calendar: The IQAC of the institution prepares the academic calendar for the institution highlighting number of teaching days available in every month of the academic year and suitable time for organizing various co-curricular & extracurricular activities. Every department prepares their Departmental academic calendars in accordance with the academic calendar of the institution specifying suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college in the first meeting on commencement of every academic year Institutional & Departmental Time-table: Time table committee of the college prepares the master time table for all the academic programmes considering their need and available infrastructure. Head of Department conveys departmental meetings to distribute and assign the teaching workload among the departmental members. Post distribution of workload departmental time -table is prepared. Teaching Plans: considering the number of teaching days available, important academic events and tentative examination dates every faculty members prepares semester wise teaching plans for their respective subjects at the beginning of every term. Mid-term meetings: Head of the departments through mid-term meetings review the progress on syllabus completion. Blended learning: for the effective transmission and delivery of curriculum, certain departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, tutorials, question papers solving, research projects, field survey etc. Seminars & Workshops: for the up gradation of subject-related knowledge, many departments organize seminars, conferences, and Workshops. This activity provides a platform to the faculty members and the students to participate and interact with experts in various fields and enrich and update their subject knowledge. Some departments organize guest lectures, expert lectures of eminent academicians for the effective curriculum delivery. Review on curriculum: at the end of every academic year, IQAC collects feedback on curriculum from all the stakeholders of the institution, it is then analyzed and analysis report is communicated to the concerned departments and BOS of the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Dynamics in banking insurance	Nil	30/09/2019	31	Employability	Soft Skills, Research Approach Knowledge of financial sector
E-filing of Income Tax return	NIL	24/06/2019	05	Employability	Skills of filing income tax return online
Manovedh	NIL	24/02/2020	06	Employability	New Perspective towards Human behaviour
	NIL	24/06/2019	15	Employability	Soft

Certificate course in Commercial Knowledge and Management		ity skills, logical reasoning, Group Discussion

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nill	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Marathi, Psychology, History, Economics, Geography	06/06/2019
BCom	General, Banking & Insurance, Accounting & Finance	06/06/2019
BMS	Marketing, Finance & HR	06/06/2019
BSc	Botany, Chemistry, Physics, Zoology, Biotechnology, Computer Science & Information Technology	06/06/2019
MA	Psychology & History	06/06/2019
MCom	Advanced Accountancy, Business Management, Banking & Finance	06/06/2019
MSc	Chemistry	06/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	231	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Accounting Shiksha (Tally)	20/11/2019	21
Digital Marketing	03/02/2020	19
Campus to Corporate Careers	09/10/2019	95
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Business Management	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the different aspects of Institutional functioning is the base for enhancing sustenaning quality of education service offered by the institution. In the academic year 2019-20 IQAC obtained feedback on 1) Curriculum 2) Teachers 3) Students Satifaction Methodology: Structured questionnaires consisting closed ended multiplechoice few open ended questions were asked to obtain feedback. Curriculum: On curriculum 502 Students, 146 Alumni, 82 Teachers 10 industry representatives expressed their views on practical application usefulness of curriculum in pursuing higher education and for employments. Teachers:Feedback on 103 fulltime teachers teaching to different programmes was obtained. students of 27 classes of UG PG Programmes recorded their observation on Punctuality,Regularity teaching skills of their teachers. Students Satifaction Survey :Total 445 UG PG Students shared their experiences on the Infrastructure Learning resources such as classrooms,library,laboratories,canteen, gymkhana, Examination section services offered by the college office. Mode of feedback: A dedicated Mobile application designed developed by an IT student of the college was used to obtain feedback on all three aspects. Analysis of Feedback: Data obtained in the feedback process was analysed with percentage analysis.Bar diagrams pie charts were used to present interpretation and findings of the feedback. Staff members assigned with duties of feedback process, completed the analysis part . Use of feedback: 1.Curriculum feedback analysis reports of certain programmes were shared with the authorities of Parent university i.e.Board of studies of University of Mumbai for their perusal consideration. Reports become useful to all different deaprtments of the institution in proposing curriculum changes under academic autonomy. 2.Feedback on teachers: Reports showing the students feedback on their teachers were distributed to all the teachers individually through head of the institution in one to one interaction. Principal appreciated teachers having positive impressive feedback and motivated others teachers to improve upon their weaknesses if any noticed shared by the students through feedback. 3.Feedback on Students' Satisfaction: findings of the feedback become useful to IQAC in identifying gap in students expectation and quality of services offered by the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received	
BA	**Economics, English, History, Geography, Marathi, Psychology**	**240**	**255**	**225**
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	**3041**	**248**	**103**	**Nill**	**38**

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
103	**82**	**33**	**14**	**Nill**	**52**
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The chief objective of mentoring at K.V. Pendharkar College is to help a student battle negative emotions and life situations effectively. Every teacher acts as a mentor. Guidelines to perform the duties as a Mentor: a) Teachers who are the mentors for F.Y. Classes are expected to engage induction programme for F.Y. students and their parents (Power Point Presentation) b) Each mentor is expected to engage minimum 06 sessions (Session/hour) in an academic year. (three sessions/semester) c) Teachers who are the mentors for F.Y. Classes will engage 07 Sessions. 1st Session to be used for assessing the learning levels of allotted students (mentee) and must share the list of advanced and slow learners with faculty in charge (Vice-Principals) and Chairperson of Criterion –II to plan the special programme for advanced and slow learners 1st Semester: 1st session for assessing the learning levels of the allotted students by following the formula designed for the same. (Only by mentors of F.Y.classes) 2nd session orienting students on about Study Habits and how they can improve the same. 3rd session will be meeting with the parents of defaulter students. 4thsession Right study habits (exam preparation). 2nd Semester: 5th session discussion with parents on performance in exam and measures for improvements, if required (semester I0 6th session on Assertiveness to say NO 7th session will be on their participation in various activities conducted at college. 3rd Semester: 1st session will be on identifying the situations where student feels stressful 2nd session will be meeting with the parents of defaulter students 3rd session on Self analysis where students will be noting down their strengths and weaknesses as an individual 4th Semester: 4th session will be on discussion with parents on performance in semester III examinations 5th session about Communication skills of a student on basis of certain parameter and improvement in the same. 6th session will be of the mentor's own choice 5th Semester: 1st session will be on planning for their future career 2nd session will be about information regarding their daily schedule and expected improvement. 3rd session with parents of defaulter students 6th Semester: 4th session on enhancement to improve EQ and SQ 5th session for exam preparation and time management. d) Besides above specified sessions a mentor must be ready to provide individual guidance/support to needy students (Students facing serious personal issues). Depending upon the seriousness of the issue, mentor can suggest such students to meet Mrs. Kavita Joshi the counselor of the College. e) At the

end of the academic year mentor must hand over the profile forms of the mentees along with annual report regarding the mentees, their attendance report to Co-ordinator/Head of Department. Department must preserve all the records regarding mentoring Programme. For aided programmes (T.Y.classes): Heads of the Dept. will be the mentor and for F.Y and S.Y classes as per the list displayed. Self financing programme coordinators can conduct mentoring programmes at departmental level and submit the record/data to the mentoring committee at the end of academic year

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3289	103	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	29	25	Nill	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nill	Nil
2019	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3A00145	I	25/11/2019	23/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated to University of Mumbai and follows the evaluation scheme designed by the university. As per the university scheme there is no Continuous Internal Evaluation for aided Programmes and for self-financed internal evaluation is carried out as per the university norms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, academic calendar was prepared for 2019-20. The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. Self-finance departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.kvpendharkarcollege.org/programmelist.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A00145	BA	Economics, English, History, Geography, Marathi, Psychology	79	76	96.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.kvpendharkarcollege.org/pdf/aqar/Student%20Satisfaction%20Survey%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
ONE DAY WORKSHOP ON INTELLECTUAL PROPERTY RIGHTS	IPR CELL, PHYSICS, CHEMISTRY, BIOTECHNOLOGY	14/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
Nil	Nil	Nil	Nil	Nil	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Botany	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Biotechnology	2	6.03
National	B.Com.in Accounting Finance	1	7.36
International	Chemistry	1	1.92
International	Zoology	3	3.31
International	Accountancy	1	5.50
National	Accountancy	2	6.31
International	English	2	4.40

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1
Chemistry	1
Zoology	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nill
Nil	Nil	Nil	2020	0	Nil	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nill	Nill	Nil
Nil	Nil	Nil	2019	Nill	Nill	Nil

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	24	Nill	11
Presented papers	3	11	1	Nill
Resource persons	Nill	Nill	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NCC(Boys and Girls) and NSS College Unit	5	112

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS	International Yoga Day	3	43

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Technoserve	14/09/2019	Pre- placement Training and Placement Assistance	95

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14.6	15.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Partially	3.7	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	34437	5778397	37	34474	34474	5812871

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	259	163	259	10	0	32	38	100	16
Added	17	0	17	0	0	7	0	0	10
Total	276	163	276	10	0	39	38	100	26

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6.5	5.32	41.75	39.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computer and IT Laboratories: The College has computer laboratories, which cater to the academic need of the students of the institution. The equipment in computer laboratories are maintained by Dombivli Shikshan Prasarak Mandal's technical staff. The faculty members of the department in addition to their regular academic work assist the faculty members of other departments in case of any need based requirements. Other Laboratories: The institution boasts of 22 highly equipped laboratories, in addition to 5 computer laboratories. These also include Research laboratories recognized for Ph.D. programs. All these laboratories are maintained by respective departmental staff. Library: The Library of the College is computerized using Slim Software. The Slim support and maintenance is done by the library staff. The institution subscribes to Inflibnet-N-list and as per their records we are one of the most prominent users of the facility. Software enabled computers are maintained by the technical staff appointed by the Mandal. The Library has provided online Public Access Catalogue for the optimum utilization of Library resources. Gymkhana: The Gymkhana of the college provides a platform to the students for participating in outdoor and indoor sports events. The College has well equipped facilities for indoor games viz. chess, carom, and table tennis among

others. It has separate play grounds for the outdoor sports events like Kabaddi, Kho-Kho, Cricket, Basket Ball and Foot Ball etc. These grounds are maintained by the by the Mandal which are also utilized during the various sports festivals organized by the College. College has Multi-gym facility and Shooting Academy managed by Gun-for Glory owned by Olympian Padmashree Gagan Narang. These are maintained by the technicians deputed by Mandal. The Gymkhana Committee always tries to enhance the utilization of gymkhana resources, gymnasium facility and other sports related facilities by publicising the information using various platforms. Computers: The College has 276 computers installed in various facilities such as computer laboratory, library, College office, IQAC Room, Reference and Research Room, Examination Room, Conference halls and the cabins of Principal, Vice Principals, Librarian and most departments of the college. These machines are maintained by the team of technical staff appointed by the DSPM. All these machines are optimally utilized for academic, administrative and examination related work. Classrooms: The College has 46 well-furnished classrooms spread over two buildings, of which 14 are ICT enabled. These rooms are utilized for conducting lectures and other academic activities such as group discussions, presentations, seminars, workshops, role plays, etc. The maintenance of the classrooms is looked after by the Mandal. Auditorium and Conference Rooms: The institution has an auditorium complete with projection facility and apt sound system. There are two air conditioned conference rooms equipped with ICT facilities, 7.1 channel audio system. Each has a sitting capacity of 80. Up-Keep of Campus: Mandal has appointed dedicated man-power appointed for regular upkeep and maintaining orderliness of the entire campus.

https://www.kvpendharkarcollege.org/pdf/aqar/AQAR%202019-20%20Procedures%20&%20Policies%20for%20maintenance%20&%20utilization%20of%20facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund, Book Bank	114	47621
Financial Support from Other Sources			
a) National	Directorate of Higher Education, Social Justice and Special Assistance Department, Tribal Development Department, VJNT, OBC and SBC Welfare Department	573	6907398
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	15/07/2019	29	Department of Biotechnology

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career options for commerce students	Nill	115	Nill	Nill
2019	Dot net Technologies	Nill	30	Nill	Nill
2019	Guest lect. on Competitive Exam	94	Nill	Nill	Nill
2020	Dynamics of Finance Mgmt..	Nill	112	Nill	Nill
2020	Orientation for Employability skills	Nill	23	Nill	Nill
2019	Campus to Corporate Careers	Nill	95	Nill	68

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Axis Bank	6	4

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

| 2019 | 3 | Bachelor of Science | Department of Botany | S. K. Somaiya College, Vidyavihar | MSc. Neutraceuticals |
| 2019 | 1 | Bachelor of Arts | Department of English | Garware Institute of Career Education and Development. | Masters of tourism and travel management |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Psi-craze (Department of Biotechnology) Nill	Departmental	60
Flame (Event of Accounting and finance Dept.) Nill	Departmental	60
Event of Banking and Insurance Dept. Nill	Departmental	60
Valay (Games and talent Competitions) Nill	Intra collegiate	124
Arts Circle (Cultural Competitions) Nill	Intra collegiate	125
Krida-Rang (Annual Sports Competitions) Nill	Intra collegiate	565

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Silver	National	1	Nill	19-5689	CDT PRIYANKA MATAPRASAD GUPTA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Students' Council also organized a certificate distribution ceremony on 20th February 2020 in which council members were felicitated with the certificates

by the hands of vice - Principal Prof. K. P. Phalak, it was a platform for the students to share their experiences and extend their feedback on the functioning and role of the council. 2. Students' Council members extended their help for the smooth functioning of the various activities and programs conducted on the occasion of Annual Social Gathering of academic year 2019-2020. 3. All the administration bodies and various committees constituted in the Institution were aptly represented by students' representatives Sr. No. Name of the committee 1 NSS 2 NCC 3 IQAC 4 Arts Circle 5 Commerce Association 6 Science Association 7 Youth Festival 8 Gymkhana 9 Students Forum 10 The Bioscope Bugs (Film Society) 11 Aksharvel (Yearly College Magazine) 12 College Development Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes Alumni association Name: K. V. Pendharkar College Alumni association, Dombivli (East), Dist. Thane. Registration Number: MAH/2153/16/Thane. Date of formation: 14/12/2016. List of office bearers: Sr. No. Name of the Aluminous Position 1 Dr. Anuja Palsuledesai President 2 Mr. Shriniwas Modak Vice-President 3 Dr. Seema Agashe Secretary 4 Mr. Viswaraja Sasikumar Jt. Secretary 5 Ms. Sneha Vaidya Treasurer 6 Ms. Jyoti Pyati Jt. Treasurer 7 Dr. Urmila Kumavat Member 8 Mr. Atish Kulkarni Member 9 Mr. Swapnil Kulkarni Member 10 Mr. Prasanna Hardikar Member 11 Mr. Hitesh Thosar Member 12 Ms. Manasi Bhagwat Member 13 Ms. Madhuri Kardil Member

5.4.2 – No. of enrolled Alumni:

360

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Hierarchical Division of Work: The institution has Hierarchical Governance System under the able guidance of governing body members. The head of the institution is chairman of the governing body while the functioning is handled by the Principal as a secretary to the governing body. The vice- principals for both aided and unaided programmes plan and implement the academic calendar with organised and structured framework of statutory and non-statutory committees. The Committees are formed as per the constitutional guidelines of UGC and University of Mumbai. The Committee heads are responsible to submit reports to the Principal and Management from time to time. The departments are headed by coordinators, HODs and senior staff members who are responsible to conduct the lectures and activities of the department following the departmental academic calendar. They are further expected to seek guidance of the Principal and Management for conducting other activities for the development of the students and are supposed to make timely reporting of the same to the concerned authorities. 2. Participative decision making through College Development Committee: The College Development Committee acts as a liasoning body between the functional and decision making authorities of the College. The management

seeks opinions of the College Development Committee members for taking short term and long term decisions keeping in mind the mission and vision statement of the College. The committees and departments of the college propose their activities, workshops, certificate courses, and seminars etc. in front of the College Development Committee which are further discussed with the governing body by conducting meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? 1. The College is affiliated to University of Mumbai and strictly follows the syllabus of University of Mumbai for all the Undergraduate and Postgraduate courses. The staff members of the College are appointed on University academic bodies like Board of Studies, Paper setting committees, Syllabus framing Committees etc. where they actively provide their academic guidance for curriculum development. ? 2. The College also runs various certificate courses for which the departmental staff members provide their valuable insights in framing of curriculum. The departments enthusiastically organise workshops and seminars by inviting eminent speakers in the respective areas.
Teaching and Learning	Every year IQAC of the college organizes professional development programmes for teaching staff of the college to orient them on latest teaching technologies methodologies. 2. IQAC of the college monitors the teaching and learning process by collecting students' feedback on every teacher of the institution. Reports showing the students feedback on their teachers were distributed to all the teachers individually through head of the institution in one to one interaction. Principal appreciate teachers having positive impressive feedback and motivate other teachers to improve upon their weaknesses if any noticed shared by the students through feedback.
Examination and Evaluation	? 1. The College conducts Tutorials and internal class tests for aided and unaided programmes as a part of continuous internal evaluation. The performance of the students is

	evaluated on the basis of internal tests, term end examinations and Subject specific project assigned to them. Students from Science stream are also evaluated on the basis of their performance in practical examination. Term end results are analysed by the exam committee head and remedial programmes are conducted at the departmental level. ? 2. The exam committee conducted the 02 workshops on central question paper drawing for the entire staff members on 01st August,2019 and 07th January,2020.
Research and Development	1. This year IQAC through enthusiastic teachers motivated prepared 22 Undergraduate students for participating in Avishkar a state level Research Convention, in which a group of Biotech students got selected for University round. 2. A Workshop on Intellectual Property Rights was arranged on 14th September, 2019 to create awareness about creation protection of Intellectual property rights among the students. 3. The staff members are motivated by the Governing Body to present papers in National and International conferences and to publish books and articles in peer reviewed journals with impact factor. 4. The staff members who have been awarded with M.Phil. and Ph.D. degrees are felicitated at the annual function by the Governing body. 5. There is an internet hub in the library for research scholars.
Library, ICT and Physical Infrastructure / Instrumentation	? Library Orientation: On the commencement of the new academic year, the librarian and assistant librarian visited all FY classes for the library orientation to respective students. ? Library issued 854 books to 103 students under Book Bank Scheme. ? As a part of reading promotion activity, the library conducted Book Review Competition and Film Appreciation Competition during this year too. ? Library has registered itself for 'INFLIBNET-NLIST' programme. This facility enables access to huge number of e-books and e-journals. ? On the occasion of Reading Motivation day, library organized book exhibition
Human Resource Management	1. Recruitment Selection: The governing body analyses the manpower need of the institution at the

	beginning of every academic year. A detailed advertisement about the vacant posts is published in the local and national newspapers. The applications of qualified candidates are invited and panel interviews are conducted. The shortlisted candidates are called for demo lectures and based on the interview and demo lecture the candidate is selected by the governing body in consultation with principal and vice principals. 2. Regular Performance Appraisal: The IQAC collects feedback about the staff members which are discussed with the management and Principal.
Industry Interaction / Collaboration	? 1. Formal MOUs are signed with the institutions or industries to share the knowledge and resources. The objective behind these collaborations is mainly to make the students employable. ? 2. The eminent speakers from industries are invited to conduct seminars or workshops for students. The management is helpful and open to provide the physical infrastructure and technical support required for the conduction of such seminars, workshops and training programmes.
Admission of Students	Every year administrative body of the institution constitute an admission committee to complete the admission work efficiently in fair manner. The admission programme for First year is scheduled as per the University of Mumbai circulars and notifications. To make the admission process flawless every year all the members of admission committee are oriented about the admission process norms to be followed while admitting students in the institution. 2.To make admission process smooth apart from displaying detailed admission notices volunteers are made available adjacent to reception to direct guide parents and students visiting institution for admission purpose.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The departments of the College are provided with internet connections with access to emails. Important correspondences related to day to day work are communicated through emails. Every department maintains depository

	of documents related to the record of the students, staff members and the activities and programmes of the department. The departments send the reports or data to the offices or to the authorities through email whenever demanded. The network of systems is connected to a server from which the data can be easily extracted whenever needed. The students' feedbacks are collected through E-feedback forms.
Administration	The Management, Principal and Vice principals interact through emails for the day to day functioning and allocation of work. The Governing body uses the internet platform to communicate any improvements expected from the administrative staff through email. The library provides E-requisition forms for books requisition. The offices use the digital platform for communication with the University and other academic bodies. The Library and Examination department use Software for their day to day functioning very effectively.
Finance and Accounts	The record of fees collected from students is maintained through the software "Tally". It incorporates relevant information required for the calculation of fees to be collected from the students. The software helps to extract the record of the students through excel which cancels the manual work related to preparation of roll calls and records of the students. The salaries records of the staff are maintained by the accounts department in excel and the information is commonly shared within the offices through email when needed.
Student Admission and Support	The departments during the admission procedure prepare the merit lists by following the reservation norms and the same are mailed to the offices for displaying on notice board. The admission records related to the total intake, admissions taken and vacant seats etc. is internally communicated through email to the authorities when demanded. The students are communicated through email about their project dates and reminders are sent to them for absenteeism.
Examination	The head of the examination requires variety of data like record of

students, subjects, details about change in syllabus, number of papers to be framed, remuneration etc. for which emails are sent to the heads of the departments. The examination department uses separate dedicated software "RESO" for result preparation and also to maintain record of the students. The examination department absolutely relies on the digital and technical resources to maintain complete secrecy in setting of question paper. Both internal and external evaluation marks are recorded digitally and reports are submitted to University of Mumbai through its digital platform.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof.Balu Shirsat	Workshop AQAR under new NAAC guidance	V.G.VAZE College of Arts, Commerce and Science, Mulund on 30.7.2019	1020
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Data Mangement from NAAC Perspective	Nil	18/09/2019	18/09/2019	30	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher	1	11/10/2019	24/10/2019	14

Course in History				
FDP on Analytical Research Techniques	1	25/12/2019	31/12/2019	07
FDP on Research Methods Techniques	1	25/04/2020	01/05/2020	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees' Credit society	Employees' Credit society	1.Students' Aid Fund 2.Book Bank Facility 3. Departmental Library

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College accounts office is separate from the administrative office. It handles the records of staff salaries and leaves. It also maintains the books of accounts for every transaction between the College and its stakeholders. The books of accounts are audited every year by the external auditors to ensure transparency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents- Teachers Meetings are regularly conducted at department levels. 2.

Results of first year classes are distributed to the parents. 3. Parents extend their support Permission for field visits excursions arranged at department levels.

6.5.3 – Development programmes for support staff (at least three)
Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduced Campus to Corporate Careers a preplacement training programme for third year students in Collaboration with Technoserve. 2.Prepared and Issued A Comprehensive manual to all the departments of the College for Institutionalization of Academic practices and policies. 3.Designed A Structured Mentor-Mentee Programme to make Mentoring process more effective.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	A session on 'Data Management from NAAC Perspective'	18/09/2019	18/09/2019	18/09/2019	30
2019	Campus to Corporate Careers Programme	09/10/2019	09/10/2019	15/02/2020	95
2019	Oriented Heads on Departmental Manual	27/07/2019	27/07/2019	27/07/2019	23
2019	Prepared Students For Avishkar Research Convention	21/12/2019	23/09/2019	20/12/2019	22
2019	Designed Study habit inventory test	19/07/2019	02/07/2019	17/07/2019	1263
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme			Female	Male
A Session on Sexuality and Violence by Dr. Kranti Jejurkar under WDC	17/01/2020	17/01/2020	48	29
solo performance by Ritu Nandmaher on Victimisation of one sided love	17/01/2020	17/01/2020	48	29
Poster Making on Gender Sensitization	28/09/2019	28/09/2019	26	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. This year "Tree plantation program" was organized in our college premises on 16th July, 2019 inaugurated by Lt. Uday Naik sir. It was attended 50 cadets of NCC. 2. This year "Swatchata Abhiyan Pandhrawada" conducted from 12TH DEC -17TH DEC, 2019. Cadets have cleaned college premises. 3. Tree Plantation Programme of NSS 93 trees planted in Umbarli Hill, Badlapur Road, Dombivli 16 July 2019 by 37 volunteers alonwith cleanliness programme. 4. Swachh Bharat Abhiyan activity NSS volunteers of K. V. Pendharkar, Dombivli, The volunteers cleaned the area around post office and wiped out the grass in premises, Post office, MIDC, Dombivli, near Ajade gaon, district- thane under swacch Bharat Abhiyan, on 09/08/2019. The volunteers also underwent door to door campaign to create awareness among the people. 5. Cleanliness Rally Cleanliness rally organized to in adopted village aajde gaon with slogans and messages on 14/08/2019 6. NSS week 24/09/2019- 02/10/2019 On 24rth September Cleanliness activity in college was organized. The volunteers created awareness among the citizens under the plastic eradication campaign. They distributed 50 cotton bags among them. The poster making competition was organized to create awareness regarding gender sensitization and save electricity. On 28/09/2019 Lecture on environment enrichment by Arun Velaskar On Gandhi jayanti cleanliness programme is organized in college and adopted village, Ajadegaon. 7. The Department of Geography had organised Geography Day Celebration and Exhibition on 14th 15thJanuary, 2020 in the Departmental lab. Under this programme Some students had prepared model on Physical divisions of India, wind energy plant, solar energy, live model on earthquake, seeds, smoke absorber.Some students prepared poster on save water, Demographic Transition Theory, volcanic features, landforms formed due to work of river, glacier, wind, global warming, weather signs and symbols, poem on Earth as a beautiful queen etc. 8. The Department of Biotechnology and Science Association celebrated International Biodiversity Day on 22nd May 2020 by organizing an Online Quiz on Biodiversity. We got an overwhelming response around nation by receiving 971 responses. An E-certificate was issued to all participants after successfully attempting quiz.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill

Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	16/07/2019	01	Tree Plantation in and around college campus, Dombivli	Environmental Awareness and Pollution	87
2019	Nill	1	09/08/2019	01	Swachh Bharat Abiyan activity NSS volunteers of K. V. Pendharkar, Dombivli, The volunteers cleaned the area around post office and wiped out the grass in premises, Post office, MIDC, Dombivli, near	Cleanliness	150

2019	Nill	1	02/12/2019	15	This year "Swatchata Abhiyan Pandhrawada" conducted from 02nd DEC -17TH DEC, 2019. Cadets have cleaned college premises	Cleanliness	200
2019	Nill	1	11/10/2019	01	"Road safety program".	Traffic awareness	40
2019	Nill	1	01/12/2019	01	"Aids Awareness Rally"	AIDS Awareness	65
2019	Nill	1	21/09/2019	01	Blood Donation Camp	Social Awareness and contribution	121

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teaching Staff	25/06/2019	A small booklet consisting code of conduct published and distributed by the management of the institution as Service Rules of DSPM to every teaching staff of the college at the beginning of every academic year since academic year 2014-15. Principal of the college in staff meeting remind existing and brief new staff members about the code of conduct and appeal everyone to follow

		the same strictly.
Code of Conduct for Non-teaching Staff	25/06/2019	A small booklet consisting code of conduct published and distributed by the management of the institution as Service Rules of DSPM to every Non-teaching staff of the college at the beginning of every academic year academic year 2014-15. Principal of the college in staff meeting remind existing and brief new non-teaching staff members about the code of conduct and appeal everyone to follow the same strictly. Code of Conduct available in Marathi.
Code of conduct for students (Discipline and Conduct)	18/06/2019	The code of conduct for students was drafted and published in college prospectus under the heading General rules of Discipline. At the beginning of every academic year in induction programmes all first year students are briefed about the code of conduct. The college has constituted discipline committee to supervise and look after the overall conduct of the students. Students are reminded about rules of discipline through frequent announcement in the college campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
"Swatchata Abhiyan Pandhrawada"	02/12/2019	17/12/2019	200
"International Yoga day"	21/06/2019	21/06/2019	35
"International anti-drugs Day"	26/06/2019	26/06/2019	40
"Tree plantation program	16/07/2019	16/07/2019	87

Swachh Bharat Abiyan activity	09/08/2019	09/08/2019	150
Blood Donation Camp	21/09/2019	21/09/2019	121
Ekta diwas Programme of Pledge taking	31/10/2019	31/10/2019	110
Special lecture on "IMPORTANCE OF CLEANLINESS IN DAILY LIFE"	29/09/2019	29/09/2019	50
"Road safety program"	11/10/2019	11/10/2019	40
"Aids Awareness Rally"	01/12/2019	01/12/2019	90

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A sewerage treatment plant has been installed in the College campus. The recycled water is used for watering trees and to moisten the playground. The sewage treatment plant is a unique and a one of its kind initiative of the management. 2. Tree Plantation Programme NCC: This year 'Tree plantation program' was organized in college premises on 16th July, 2019 inaugurated by Lt. Uday Naik. It was attended eighty seven cadets. 3. 'Swatchata Abhiyan Pandhrawada' was observed from 02nd December to 17th December, 2019. NCC Cadets cleaned college premises. 4. Paperless Feedback Process: IQAC of the College uses Mobile App to collect online feedback from the different stakeholders of the institution on different aspects of institutional functioning. Feedback collected on different aspects was analysed to plan the necessary steps for improvements and to make the teaching-learning process more effective in the College. 5. The Classrooms, library and the laboratories are constructed keeping in mind the eco-friendly and carbon footprint. These are constructed with large windows and proper cross ventilations leading to minimum use of fans no electric lights during the day time. The numbers of air-conditioners used are very few, only where necessary. 6. The effluents from the science laboratories are discharged through dedicated sewerage system into industrial effluents treatment plant in the neighbourhood, thus minimising the pollution of water bodies. 7. To create awareness among the students regarding vehicular pollution every year during the annual social celebration 'NO VEHICLE DAY' is celebrated by all staff- members and students of the institution. The Principal take a lead by abandoning his vehicle. 8. Single-use plastic bags are banned in the campus including canteen. The staff members and students of the institution wholeheartedly associate them every month on plastic recycling campaign organized by Urja foundation, Pune. Every month they collect all types plastic thrash materials from different localities as far as Kalyan, Dombivli, Mumbai etc. and converts those into fuel.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• Best Practice 1: Brain-storming and Training through Workshops, Conferences and Seminars K.V. Pendharkar College has a long tradition of organizing result-oriented conferences, workshops and seminars. Workshops /Seminars Conducted during academic year 2019-2020 Sr. No. Department Date Title 1. BMS Department July 2019 Guest Lecture on 'Recruitment and Selection Process and the

preparation to be employable'. 2. BMS Department 22nd January, 2020 Orientation for Employability skills 3. Department of Commerce 23rd September, 2019 "Career options for Commerce Students" 4. Department of Banking and Insurance 14th Feb. 15Feb. 2020 Two days' interdepartmental workshop on "Dynamics of Finance Management" 5. Department Of Zoology 5th November 2019 One day Workshop on "Heavy Metals Estimation" 6 Arts Circle Committee 28/08/2019 and 29/08/2019 Arts Circle Committee has organised two days workshop through KALARANG 2019-20 on 'Calligraphy' and 'Theatre' 7. Department Of B.Com In Accounting And Finance 13th July, 2019. "How to crack competitive exams?" 8. Department Of B.Com In Accounting And Finance 20th September, 2019 'Cyber Crime' Advocate Sandesh Jadhav being the Speaker. 9. Department of Banking Insurance, Accounting and Finance Business Management Studies 14th and 15th February, 2020 An Inter-Departmental Workshop on "Dynamics of Finance Management" 10. IPR CELL 14th September, 2019 One Day workshop on 'Intellectual Property Rights' Methodology: State / National /International level The Principal in consultation with the Management appoints the Convener and/ Organizing Secretary. Principal, Vice Principals, Convener and Organizing Secretary appoint the chairpersons and members of different sub committees when required.The Convener and Organizing Secretary in consultation with Management and Principal Request eminent personalities in the concerned field to be members of the advisory committee (National/ International). A meeting of the advisory committee along with the core committee (Principal, Vice principals, Convener and Organizing Secretary) members is convened to discuss and decide the specific sub-themes to be covered during different sessions, the probable resource persons and chairpersons of various sessions and other modalities. The committees set time-bound targets and see that they are completed in given time limits. Funds are raised by approaching local entrepreneurs, business houses and different government and non-government funding agencies. The feedback is collected from the participants. When a workshop / seminar is organized by a department, its head seeks prior permission by the Principal and the Management to conduct the activity. In consultation with faculty members of the department, the theme and outline of the program is decided. Subsequently, sub committees are formed and tasks are allocated to them. In case of intercollegiate activity, nearby colleges are contacted via email, by post as well as by telephonic conversation. In house students are informed about the activity by displaying notice as well as by means of announcements in classrooms. Problem Encountered: i) Occasional unavailability of resource persons at the last moment due to unforeseen reasons, despite prior confirmation. ii) Problems encountered in fund raising at local level. iii) Delay in obtaining financial support from funding agencies. iv) Delay in submission of research papers by participants. v) Consistent efforts required to pursue students to participate in the workshop. Best Practice 2: Reader of the Year The recipient of the 'Reader of the Year' award in 2019-20 is MS. Madhura Ghade of S.Y.B.A. Organizing 'Reader of the year' competition is a unique practice of the college. Reading has several cognitive benefits like enhancement of vocabulary and knowledge, memory improvement. It helps to develop stronger analytical thinking and writing skills with improved focus and concentration. With these benefits in mind the staff members have institutionalized an award since 1997 in the name of Late Shri. K. S. Gopal. He was a faculty member of the department of Commerce and was a voracious reader. Since he always inspired others to read this award is looked at as a best way to pay tribute to him. The award has always inspired students to take keen interest in reading. Aims and objectives: Reading expands the horizons of knowledge. It arouses curiosity among students and they are encouraged to think and analyze which boosts their intellectual level. The basic objectives of the activity are: 1. To inculcate reading habits among students 2. To appreciate reading habit of students 3. To felicitate avid readers so that others are inspired to read. Methodology: Committee comprising 4 to 5 members from different departments is formulated. The committee meets to

plan selection timetable and procedure Posters are prepared to inform the students and forms are made available to the students Along with the filled form students are required to attach list of books read recently. Applicants are asked to write a review of a book of his or her choice. This helps in assessing his/her writing skills. It is followed by personal interview on the basis of which 'Reader of the year' is selected. Criteria used for selection are ??Choice of books ??Writing skill ??Comprehension of reading material ??Ability of application Final selection is based on the basis of ??Reading wide variety of books ??Focussed reading in one area Problems encountered and resources required: Due to narrowly focussed approach of present students, it has become difficult to find students with diverse reading habits. The library has a wide collection of books on diverse topics and students have easy access to them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.kvpendharkarcollege.org/pdf/aqar/AQAR-2019-20-7.2.%20Best%20Practices%20--converted.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Career Fest: Every year college organized a Career and Placement Fest for students of Degree and Junior colleges, in and around Dombivli. Aims of the Fest 1. To provide wide spectrum of career and placement opportunities to the students. 2. Learn how to effectively navigate a career opportunity. 3. Steps towards career development journey Highlight of the Fest: - 1. Stalls of reputed colleges, financial institutions, Banks, Insurance Companies, Corporate, Post Graduate -Management, Computer, and Engineering Institutes etc. 2. Students from various colleges and institutes from Dombivili, Kalyan, Badlapur and Ambernath visit the stalls. Student of the Year Every year, the 'Best student' from TY classes of Degree College and the 'Best student' from 12th classes of junior college are honored with distinguished award 'Student of the Year'. Best student is selected on the basis of his/her academic performance and active participation in co-curricular and extra- curricular activities. The competition is conducted through multiple rounds such as written test, group discussion, extempore speech and viva. There is a sprawling playground of two acres adjacent to the College used for the outdoor games. The College is singularly fortunate to have another playground of about 6 acres in the vicinity. It is under serious consideration of the Management to develop this playground for various outdoor games such as cricket, hockey, athletics and the like. The institution thus strives not only for the academic progress of the students but also for their physical fitness and the overall efflorescence of their personality. Shooting Range: In the college campus, there is a state-of- the -art twelve target shooting range „Gun for Glory?, which functions under the able training of Shri. Gagan Narang, a veteran shooter and an Olympian. It is open to all and is one of a kind in the entire Thane district. Its primary aim is to produce national and international shooters in different age groups. It has received an overwhelming response of the shooters and has already produced national medal winners. Publication of Students' Magazines: In order to encourage creativity and writing skills, students are offered numerous appropriate platforms. They are encouraged to publish in the wall-magazines, departmental magazines etc. The titles of such magazines are listed below: Wall Magazine: Department of Physics: Tarang Manuscript Magazine: Department of English: PINGLA Printed Magazines: Department of Banking and Insurance: Chrysalis Department of Biotechnology: Bioscene Department of BMS: Galaxy Department of Botany: Greenage Department of

Commerce: Commerce Explorer Department of English: Vox Literaria Department of Geography: My Planet Department of History: Mitakshara Department of Psychology: Manovedh E-Magazine Department of Economics: Arthranjan Blog Departments of Computer Science: kvpctechbyte.blogspot.in and Information and Technology. The Bioscope Bugs (The in-house film society): The College boasts and encourages film appreciation skills through it are in- house film society "The Bioscope Bugs". It screens classic and award- winning movies, organizes film festivals, holds an intercollegiate film-based quiz competition 'Cine Quest' ? apart from in-house film festival "The Bioscope Utsav".

Provide the weblink of the institution
https://www.kvpendharkarcollege.org/pdf/AQAR-2018-19-7.3%20Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Orienting faculty members on Tools Techniques of Virtual Teaching-Learning. 2. Conducting Students survey on Internet Accessibility Availability of IT devices 3. Preparing Institutional Policy on Virtual Teaching-Learning 4. Executing Internal Academic Audit of all the Departments of the College. 5. Introducing Best Performing Department of the Year award for motivating all the departments. 6. Arranging External Academic Audit of the Institution. 7. Workshop on Office Automation Record Management for clerical staff. 8. Workshop on Laboratory Safety for lab attendants lab assistants of the College. 9. Continuing Collaboration with Technoserve for providing pre-placement training to third year students. 10. Promoting innovation among the students by launching of KVP Startup Incubation Cell in the College.