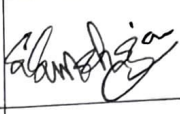


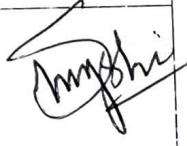
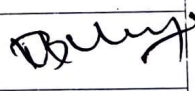




Dombivli Shikshan Prasarak Mandal's

K.V.Pendharkar College of Arts, Science and Commerce (Autonomous), Dombivli (E)

Attendance of 2nd meeting of the Academic Council of K.V.Pendharkar College of Arts, Science and Commerce (Autonomous), Dombivli (E) held on Thursday, 20th May, 2021.
at 1.00 p.m. through online- Zoom Platform.

Sr. No.	Name of the Member of the Academic Council	Designation of the Members	Position in the Academic Council	Signature
1.	Dr. Sharad Mahajan	I/C Principal and Head of the Department, Zoology.	Chairperson	
2.	Prof. Uttara Sahastrabuddhe	Head, Department of Civics and Politics, University of Mumbai.	University Nominee	
3.	Dr. Prabhakar Dongre	Head, Department of Bio-Physics, University of Mumbai.	University Nominee	
4.	Prof. Dattatraya Murumkar	Department of Hindi, University of Mumbai.	University Nominee	
5.	Dr. Vijay Joshi	The Chief Consultant, RUSA, Maharashtra.	Member	
6.	Dr. V.N. Magre	Pro-Vice Chancellor, S.N.D.T. University of Mumbai.	Member	
7.	Prof. Vinayak Dalvie	Former Joint Secretary, Governor, Maharashtra.	Member	
8.	Dr. Vinay Bhole	Associate Professor, Model College (Autonomous), Dombivli.	Member	
9.	Mr. Anand Acharya	Director, Acharya Group of Industries, Dombivli.	Member	
10.	Dr. N. S. Suryavanshi (Botany)	Head of the Department, Botany.	Member	
11.	Dr. B. T. Mukherjee	Head of the Department, Chemistry.	Member	
12.	Shri. Kishor Phalak	Head of the Department, Physics.	Member	
13.	Shri. S. B. Patil	Head of the Department, Mathematics and Statistics.	Member	

14.	Dr. Seema Agashe	Head of the Department, Biotechnology.	Member	<i>Agashe</i>
15.	Ms. Rupali Patil	Head of the Department, Information Technology.	Member	<i>Rupali</i>
16.	Ms. Ashwini Ravi	Head of the Department, Computer Science.	Member	<i>Ashwini</i>
17.	Dr. J.S.Hotkar	Head of the Department, Accountancy.	Member	<i>Hotkar</i> 30/07/2021
18.	Shri B. T. Shirsat	Head of the Department, Commerce.	Member	<i>Shirsat</i>
19.	Mrs. Sangeeta Hirlekar	Head of the Department, BMS.	Member	<i>Hirlekar</i>
20.	Ms. Priyanka Ambre	Head of the Department, Banking & Insurance.	Member	<i>Priyanka</i>
21.	Mrs. Neha Salagare	Head of the Department, Business Economics.	Member	<i>Neha</i>
22.	Shri. D. T. Pagare	Head of the Department, Economics.	Member	<i>Pagare</i>
23.	Dr. S. J. Mishra	Head of the Department, English.	Member	<i>Mishra</i>
24.	Dr. Balasaheb Lahor	Head of the Department, Marathi.	Member	<i>Lahor</i>
25.	Shri. Sanjay Abhyankar	Head of the Department, Psychology.	Member	<i>Abhyankar</i>
26.	Mrs. Sheetal Dhoble	Head of the Department, Geography.	Member	<i>Dhoble</i>
27.	Shri. P. B. Kusmude	Head of the Department, History.	Member	<i>Kusmude</i>
28.	Dr. Mrinal Kulkarni	Head of the Department, BAMMC.	Member	<i>Kulkarni</i>
29.	Shri G.B.Sangle		Member	<i>Sangle</i>
30.	Ms. Mohini Savedkar		Member	<i>Mohini</i>
31.	Dr. Suman Satyaram		Member	
32.	Mrs. Tejashree Gawde		Member	<i>Gawde</i>
33.	Mrs. Ashwini Bagkar	Head of the Department, Accounting and Finance.	Member Secretary	<i>Bagkar</i>

Dombivli Shikshan Prasarak Mandal's

K.V.Pendharkar College of Arts, Science and Commerce (Autonomous) , Dombivli (E)

Minutes of the 2nd meeting of the Academic Council of **K.V.Pendharkar College of Arts, Science and Commerce (Autonomous) , Dombivli (E)** held on Thursday, 20th May 2021 at 1.00 p.m. through online- Zoom Platform.

The following members attended the meeting:

Sr. No.	Name of the Member of the Academic Council	Designation of the Members	Position in the Academic Council
1.	Dr. Sharad Mahajan	I/C Principal and Head of the Department, Zoology.	Chairperson
2.	Prof. Uttara Sahastrabuddhe	Head, Department of Civics and Politics, University of Mumbai.	University Nominee
3.	Dr.Prabhakar Dongre	Head, Department of Bio-Physics, University of Mumbai.	University Nominee
4.	Prof.Dattatraya Murumkar	Department of Hindi, University of Mumbai.	University Nominee
5.	Dr. Vijay Joshi	The Chief Consultant, RUSA, Maharashtra.	Member
6.	Dr. V.N.Magre	Pro-Vice Chancellor, S.N.D.T. University of Mumbai.	Member
7.	Prof. Vinayak Dalvie	Former Joint Secretary, Governor, Maharashtra.	Member
8.	Dr. Vinay Bhole	Associate Professor, Model College (Autonomous), Dombivli.	Member
9.	Mr.Anand Acharya	Director, Acharya Group of Industries, Dombivli.	Member
10.	Dr. N. S. Suryavanshi (Botany)	Head of the Department, Botany.	Member
11.	Dr.B.T.Mukherjee	Head of the Department, Chemistry.	Member
12.	Shri. Kishor Phalak	Head of the Department, Physics.	Member
13.	Shri. S. B. Patil	Head of the Department, Mathematics and Statistics.	Member
14.	Dr. Seema Agashe	Head of the Department, Biotechnology.	Member
15.	Ms. Rupali Patil	Head of the Department, Information Technology.	Member
16.	Ms. Ashwini Ravi	Head of the Department,	Member

		Computer Science.	
17.	Dr. J.S.Hotkar	Head of the Department, Accountancy.	Member
18.	Shri B. T. Shirsat	Head of the Department, Commerce.	Member
19.	Mrs. Sangeeta Hirlekar	Head of the Department, BMS.	Member
20.	Ms. Priyanka Ambre	Head of the Department, Banking & Insurance.	Member
21.	Mrs. Neha Salagare	Head of the Department, Business Economics.	Member
22.	Shri. D. T. Pagare	Head of the Department, Economics.	Member
23.	Dr. S. J. Mishra	Head of the Department, English.	Member
24.	Dr. Balasaheb Lahor	Head of the Department, Marathi.	Member
25.	Shri. Sanjay Abhyankar	Head of the Department, Psychology.	Member
26.	Mrs. Sheetal Dhoble	Head of the Department, Geography.	Member
27.	Shri. P. B. Kusmude	Head of the Department, History.	Member
28.	Dr. Mrinal Kulkarni	Head of the Department, BAMMC.	Member
29.	Shri G.B.Sangle		Member
30.	Ms. Mohini Savedkar		Member
31.	Dr. Suman Satyaram		Member
32.	Mrs. Tejashree Gawde		Member
33.	Mrs. Ashwini Bagkar	Head of the Department, Accounting and Finance.	Member Secretary

Leave of Absence was granted to

1. Prof. Brijesh Pandey-Member

The items on the agenda taken up for discussion were :-

Agenda Item 2.01: Welcome and introduction of the new members of the Academic Council by the Secretary

The meeting was chaired by the Chairperson, Academic Council, I/C Principal Dr. S. S. Mahajan.

The secretary of the Academic Council and Vice Principal Ms. Ashwini Bagkar welcomed the Chairperson of the meeting, the members nominated by the Governing Council, namely

Dr.Vijay Joshi, Dr.V.N.Magre, Prof. Vinayak Dalvie, Dr.Vinay Bhole, Mr.Anand Acharya and the University nominated members namely, Dr. Uttara Sahastrabuddhe , Dr.Prabhakar Dongre , Prof.Dattatraya Murumkar and all the other members of the Academic Council.

- **Agenda Item 2.02: To review the Minutes and the Action Taken Report of the first meeting held on 29th April, 2021.**

The secretary of the Academic Council read the minutes of the first Academic Council meeting and presented the action taken report. Prof.Vinayak Dalvie suggested to make necessary corrections in the minutes.

Resolution :

Resolved that the minutes of the last meeting of the Academic Council held on 29th April,2021 be passed after making following suggested changes.

1. M.com. in Capital markets course in collaboration with BSE and University of Mumbai, the said course does not exist.
2. HoD by rotation's sub-Committee report is yet to finalized.

Proposed by: Prof. Vinayak Dalvie

Seconded by : Dr.V.N.Magre

- **Agenda Item 2.03: To consider and approve the recommendations made by the various Boards of Studies regarding the syllabi and the evaluation pattern for the undergraduate and postgraduate programmes to be implemented from the academic year 2021-2022**

The heads of all the departments presented the syllabi and evaluation pattern approved by the Boards of Studies.

1. Dr.Seema Agashe, Head, Department of Biotechnology, presented Biotechnology syllabus & evaluation pattern as 60:40.

Dr. Dongre suggested to add the component 'learner space' in the syllabus.

The members unanimously approved and passed the syllabus & evaluation pattern of Biotechnology.

1. Dr.B.T.Mukharjee , Head, Department of Chemistry, presented the undergraduate and postgraduate syllabi of Chemistry & evaluation pattern as 60:40.

The members unanimously approved and passed the undergraduate and postgraduate syllabi evaluation pattern of Chemistry .

2. Prof. Phalak, Head, Department of Physics presented Physics syllabus and evaluation pattern as 60:40.

The members unanimously approved and passed the syllabus and evaluation pattern of Physics.

3. Dr. Seema Agashe, presented the syllabus and evaluation pattern of Zoology department.

Prof. Vinayak Dalvie suggested that more skill- based and self-employment based topics should be incorporated in the SY syllabus so that entrepreneurial skill is instilled among the students.

The members unanimously approved and passed the syllabus and evaluation pattern 60:40 of Zoology.

4. Dr.N.S.Suryavanshi, Head, Department of Botany, presented Botany syllabus and evaluation pattern.

Prof. Vinayak Dalvie suggested that the norms, rules and regulations should be checked before introducing the topic 'Physical Herbarium' in the syllabus.

The members unanimously approved and passed the syllabus and evaluation pattern as 60:40 of Botany.

5. Prof. Rupali Patil presented Information Technology syllabus and evaluation pattern.

Dr. Dongre suggested that topics pertaining to Electronics should be taught by a teacher who has secured master's degree in Electronics.

Thereupon, Prof. Phalak stated that the college has already recruited a teacher with M.Sc. in Electronics who has already been teaching the said modules in the syllabus .

The members unanimously approved the syllabus and evaluation pattern as 60:40 of Information Technology.

6. Prof. Ashwini Ravi presented Computer Science syllabus and evaluation pattern.

Prof. Sangle suggested that practical knowledge based units and hands on training about computer hardware should be incorporated in the SY or TY syllabi.

The members unanimously approved Computer Science syllabi and evaluation pattern as 60:40.

7. Prof. B.T.Shirsath, Head, Department of Commerce, presented undergraduate and postgraduate syllabi of the Department of Commerce.

The members unanimously passed and approved the undergraduate and postgraduate syllabi of the department of Commerce and evaluation pattern as 60:40.

8. Dr.J.S.Hotkar presented the undergraduate and postgraduate syllabi and evaluation pattern of the Department of Accountancy.

Dr. Vijay Joshi suggested that MOOC platform should be used. He also stated that 40% online learning should be incorporated through MOOC platform in the curriculum, as is permissible by the UGC norms and credit points should be granted to the students for online learning.

Dr. Uttara Shahstrabudhe advised that Credit Banks should be formed at college level. She also suggested that 2 or 3 credit points should be allotted for short term courses with special emphasis on research project/dissertation writing in both English as well as the regional language.

The members unanimously passed and approved the undergraduate and postgraduate syllabi of the department of Accountancy and evaluation pattern as 60:40.

9. Prof. Ashwini Bagkar, Head, Department of Accounting and Finance, presented the syllabus and evaluation pattern of Accounting and Finance.

The members unanimously passed and approved the syllabus and evaluation pattern as 60:40 of Accounting and Finance .

10. Prof. Sangeeta Hirlekar Head ,Department of B.M.S. presented B.M.S. syllabus.

Dr. Vijay Joshi suggested that an option should be given to the students to inter-change subjects, if desired, at TY level between different streams of self -financing courses, next year onwards. He also suggested that the syllabi should not be linear but modular so that there is exchange between the subjects and the streams. He also stated that, this should be like the entry -exit policy as mentioned in NEP.

Prof. Vinayak Dalvi advocated modular syllabi so that students could opt for any module as per the suitability of time table and learn that module as needed. Prof. Dalvie presented a road map to implement the autonomy smoothly. He suggested that workshops conducted by experts should be organized to train faculty members on flexible syllabi, modular syllabi, student-centric pedagogy, credit transfer, curriculum design, various evaluation methods etc.

The members unanimously passed and approved B.M.S. syllabus and evaluation pattern as 60:40

Proposed by :- Dr.Vijay Joshi

Seconded by :- Prof.Vinayak Dalvie

11. Prof. Priyanka Ambre Head of Department of Banking and Insurance presented Banking and Insurance syllabus and evaluation pattern.

Dr. Uttara Shahstrabudhe suggested that feedback on syllabus should be taken from all the stakeholders after one year of implementation of the revised syllabus.

The members unanimously passed and approved Banking and Insurance syllabus and evaluation pattern as 60:40 .

12. Prof. Neha Salagare, Head of Economics (B.Com.) presented Economics syllabi and evaluation pattern.

Dr. Prabhakar Dongre suggested that there should be need-based pedagogy for slow and advanced learners.

The members unanimously passed and approved B.Com.- Economics syllabi and evaluation pattern as 60:40.

13. Prof. Sambhaji Patil, Head of Maths and Statistics, presented B.Com. and B.Sc. Maths and Statistics syllabi and evaluation pattern

The members unanimously passed and approved B.Com. and B.Sc. Maths and Statistics syllabi and evaluation pattern as 60:40.

Resolution:-

Resolved that all the syllabi and evaluation pattern be and are hereby accepted in the Academic Council subject to the implementation of all the above necessary suggestions and recommendations. It is further resolved that the Chairman of the Academic Council is authorized to monitor and ensure that all the suggestions are implemented and that there is noting and mapping of MOOC units. It is also resolved that the college should develop credit banks in the next Academic year to facilitate credit transfers which form the backbone of Choice Based Credit system.

Proposed by:- Dr.Vijay Joshi

Seconded by :- Dr.Uttara Sahastrabuddhe

- **Agenda Item 2.04: To consider and approve the recommendations made by the various Boards of Studies to start new certificate courses, add- on courses and new programmes from the academic year 2021-2022.**

1. Ms. Ashwini Ravi presented the course structure and syllabus of **M.Sc (Computer Science)**.

Dr. Prabhakar Dongre asked whether the Academic Council was empowered to discuss the financial matters, fees etc. Prof.Murumkar seconded the issue raised by Dr.Dongre. After considerable discussion it was decided to examine the duties and powers of Academic Council in the Gazette of UGC issued in the year 2018. On examining the duties and powers of the Academic Council, the views of Dr.Dongre were accepted and it was decided that only academic matters would be discussed in the Academic Council and financial matters, fees etc. would not be discussed henceforth.

The members approved the course structure and the syllabus of M.Sc (Computer Science)

Proposed by :- Dr.Dongre

Seconded by :- Dr.Vijay Joshi

2. Mr.B.T.Shirsat presented **B. Voc. in E-Commerce and Digital Marketing.**

There were discussions regarding the programme outcomes, syllabus, credit points and UGC funding estimation.

Dr. Dongre suggested that the financial provisions of the UGC and the financial estimation of other colleges should be cross-checked and verified before submission of the proposal to the UGC.

The members approved the syllabus of B. Voc. in E-Commerce and Digital Marketing to be implement from Academic year 2022-2023

Proposed by :- Dr.Dongre

Seconded by :- Mr.Anand Acharya

3. Ms. Ashwini Bagkar presented the details of the Certificate Course in Capital Markets in association with the BSE/NSE.

Dr. Hotkar suggested that the accountability and feasibility of the course should be checked. He also raised the issue of employability.

Dr. Joshi reiterated the suggestion made by Dr. Hotkar viz. to check the course feasibility. He also advised to get the syllabus approved by the Board of Studies. He opined that there must be college teachers' involvement in the delivery and monitoring of the said course. Dr. Prabhakar Dongre seconded the proposal.

Mr.Anand Acharya suggested that the module 'Ethics in Stock Market' should be incorporated in the course syllabus.

It was unanimously agreed upon that the syllabus of the Certificate Course in Capital Markets in association with BSE/NSE should be approved by the Board of Studies and only then it could be presented in the Academic Council.

Proposed by :- Dr.Vijay Joshi

Seconded by :- Dr.Dongre

4. Dr. J. S. Hotkar presented the Certificate Programme in the Basics of Investment Portfolio Management which would be run through both the online and offline mode.

Dr. Prabhakar Dongre inquired whether the course fees would be reduced for online mode as compared to the offline.

Prof. Vinayak Dalvie proposed to remove overhead charges while conducting the above-mentioned course through the online mode. Dr. Vijay Joshi seconded the proposal.

The members approved the course structure and the syllabus of the Certificate Programme in the Basics of Investment Portfolio Management.

Proposed by :- Prof. Vinayak Dalvie

Seconded by :- Dr. Vijay Joshi

5. Prof. B.T. Shirsath presented the "Certificate Course in Digital Start -up"

Dr. Prabhakar Dongre advised to check the technicality of the course.

Dr. Vijay Joshi added that it was a useful course to all those who wanted to start a new venture.

The members approved the course structure and the syllabus of the "Certificate Course in Digital Start -up".

Proposed by :- Dr. Vijay Joshi

Seconded by :- Dr. Vinay Bhole

6. Prof. Ashwini Bagkar presented the "Certificate Course in E-filing of GST Returns"

Dr. Joshi recommended changing the course title to "GST Accounts- Assistant".

The members approved the certificate course with the title "GST Accounts- Assistant".

Proposed by :- Dr. Vijay Joshi

Seconded by :- Prof. B.T. Shirshat

7. Dr. Seema Agashe presented the "Certificate Course in Molecular Biology"

Dr. Prabhakar Dongre proposed changing the duration of the course from 4 months to 6 months.

It was further decided that:

- a. The fees of the course "Certificate Course in Molecular Biology" would be revised by applying the rules of depreciation to the values of instruments and laptops, spread over five years.
- b. Whenever sponsorship or donation is available, scholarship would be given to the deserving weaker section students for partial or full payment of the said fees.

The members passed the course structure and the syllabus of the “Certificate Course in Molecular Biology.”

Proposed by :- Dr. Dongre

Seconded by : Dr. Vijay Joshi

8. Dr. Seema Agashe presented the “Certificate Course in STP.”

Dr. Vijay Joshi suggested that the UGC norms should be followed to fix the duration for the certificate course. He suggested to change the duration from 30 hours to 32 hours.

The members passed the course structure and the syllabus of the “Certificate Course in STP.”

Proposed by : Mr. K.P. Phalak

Seconded by : Mr. G. B. Sangle

9. Mr. D.T Pagare presented the “Certificate Course in Use of Statistics in Data Analysis and Interpretation.”

The members passed the course structure and the syllabus of the “Certificate Course in Use of Statistics in Data Analysis and Interpretation”

Proposed by: Mr. G. B Sangle

Seconded by : Mr. K.P. Phalak

10. Ms. Rupali Patil presented the “Certificate Course in Machine Learning with Python.”

Prof. G. B. Sangle suggested mentioning the eligibility criteria for admission to the said course.

The members passed the course structure and the syllabus for the “Certificate Course in Machine Learning with Python”.

Proposed by : Mr. G.B. Sangle

Seconded by : Mr. D.T. Pagare

11. Prof. P.B. Kusmude presented the “Certificate Course in Travel and Tourism”.

Prof. G.B.Sangle suggested changing the credit points to 4 credits.

The members passed the course structure and the syllabus of the “Certificate Course in Travel and Tourism”.

Resolution:-

Resolved that the course structure and syllabi of all the new programs/certificate courses be and are hereby accepted in the Academic Council subject to the implementation of all the necessary suggestions and recommendations.

Proposed by : Dr. Vijay Joshi

Seconded by : Prof. Murumkar

- **Agenda Item 2.05: To discuss the introduction of new Diploma or Credit Courses especially from vocational/employment perspective in Chemicals and Pharmaceutical Industries as a midterm plan for implementation.**

Dr. Anand Acharya presented new diploma/credit courses in Quality Assurance, Chemical Engineering and Chemicals and Pharmaceuticals.

It was agreed upon to authorize the Chairman to form a committee under the leadership of Dr. B.T. Mukherjee with Mr. Acharya as a mentor of the committee. Dr.B.T.Mukherjee was entrusted the task of preparing the basic structure in consultation with other teachers and Mr.Anand Acharya. It was decided that Dr. B. T. Mukherjee should finalize the modalities and after approval from the Board of Studies should bring it as a midterm plan for the year 2022.

The members accepted the suggestions made by Mr.Anand Acharya.

Proposed by : Prof.Vinayak Dalvie

Seconded by : Prof. G. B. Sangle

After deliberations by the members the meeting was adjourned and was decided to be held on 22nd May, 2021 on Zoom platform at 11.00 a.m.


(Ms.Ashwini P.Bagkar)

Secretary

Academic Council


(Dr.S.S.Mahajan)

I/C Principal / Chairperson

Academic Council

Dombivli Shikshan Prasarak Mandal's

**K. V. Pendharkar College of Arts, Science and Commerce (Autonomous) ,
Dombivli (E)**

The second meeting of the Academic Council was convened on 20th May, 2021. After deliberations, it was adjourned and was held on 22nd May, 2021 on Zoom platform at 11.00 a.m.

The meeting commenced with the pending discussion on item number 2.03 of the agenda: "To consider and approve the recommendations made by the various Boards of Studies regarding the syllabi and the evaluation pattern for the undergraduate and postgraduate programmes, to be implemented from the academic year 2021-2022."

1. Dr.Mishra, Head, Department of English, presented the undergraduate and postgraduate syllabi and evaluation pattern of the department of English.

Dr. Hotkar suggested that 'blog writing' should be incorporated in the syllabus. Thereupon, Dr.Mishra stated that blog writing was included in the internal assessment as a project.

The members unanimously passed and approved the undergraduate and postgraduate syllabi and evaluation pattern as 60:40 of the Department of English.

Proposed by :- Dr.J.S.Hotkar

Seconded by :- Dr.Mrinal Kulkarni

2. Dr.Lahor, Head, Department of Marathi, presented the syllabus and evaluation pattern of the Department of Marathi.

Dr.Uttara Sahashtrabudhe commented that there should be enough weight- age for '*Vyaavhaarik Marathi*' in the syllabus.

Prof. Dattatraya Murumkar stated that the syllabus could be revised up to 20% as per UGC norms. He also suggested to check the UGC norms regarding any specific permissible percentage of change in the syllabus.

In this context, Prof.Vinayak Dalvie commented that the syllabus could even be revised up to 100% and there was no specific rule regarding the limit of percentage of permissible change while revising the syllabus. He stated that only the state of Andhra Pradesh had a limit on revising the syllabus for Autonomous Colleges.

Dr. Vinay Bhole concurred with Prof. Vinayak Dalvie and said that the syllabus could be revised even up to 100%.

The members unanimously passed and approved the syllabus and evaluation pattern as 60:40 of the Department of Marathi.

Proposed by :- Prof. Vinayak Dalvie

Seconded by :- Dr. Vinay Bhole

3. Prof. Ashwini Bagkar, the Secretary, Academic Council, presented the syllabus and evaluation pattern of the subject Hindi.

Dr. Murmkar suggested that the grammatical mistakes in the draft of the syllabus of Hindi should be rectified before uploading the syllabus on the website.

The members unanimously passed and approved the syllabus and evaluation pattern as 60:40 of the subject Hindi.

Proposed by:- Prof. Murumkar

Seconded by:- Dr. Lahor

4. Prof. Abhyankar presented the undergraduate and postgraduate syllabi and evaluation pattern of the department of Psychology.

Dr. Dongre suggested that reference books should be recommended to the students for book -review.

The members unanimously passed and approved the undergraduate and postgraduate syllabi and evaluation pattern of the Department of Psychology.

Proposed by :- Dr. Dongre

Seconded by :- Prof. Pagare

5. Prof. D. T. Pagare presented the Economics (B.A.) UG and PG syllabi and evaluation pattern.

Dr. Dongre suggested certain changes in the internal evaluation pattern i.e. 15 marks for the assignment and 5 marks for class participation.

The members unanimously passed and approved the syllabi and evaluation pattern as 60:40 of UG & PG of the Economics (B.A.) Department.

Proposed by :- Dr.Dongre

Seconded by:- Prof.Murumkar

6. Prof. Sheetal Dhobale presented the syllabus and evaluation pattern of the Department of Geography.

Prof.Vinayak Dalvie reiterated that a unit pertaining to environmental studies should be incorporated in the syllabi of all the U.G. programmes.

The members unanimously passed and approved the syllabus and evaluation pattern of the department of Geography.

Proposed by :- Prof. Vinayak Dalvie

Seconded by:- Dr.B.T.Mukharjee

7. Prof. Kusmude presented the U.G. and P.G. syllabi and evaluation pattern of the Department of History.

Prof.Vinayak Dalvie suggested that case studies/projects on Param Veer Chakra awardees should be assigned to students.

The members unanimously passed and approved the U.G. and P.G. syllabi and evaluation pattern of History Department.

Proposed by :- Prof. Vinayak Dalvie

Seconded by:- Prof. G.B.Sangle

8. Prof. Kusmude presented the Foundation Course syllabus applicable to the First Year B.Com., B.Sc., B.A., B.M.S, Accounting & Finance, Banking & Insurance, Biotech and BAMMC programs.

Prof. Vinayak Dalvie suggested that an entire module on Gender Equality should be incorporated in the S.Y. syllabus.

The members unanimously passed and approved the Foundation Course syllabus.

Proposed by :- Prof. Vinayak Dalvie

Seconded by:- Prof.Sangeeta Hirlekar

9. Dr.Mrinal Kulkarni presented the syllabus and evaluation pattern of Multimedia and Mass Communication.

Dr. Dongre suggested that case studies on current topics should be assigned to the students.

The members passed and approved the syllabus and evaluation pattern as 60:40 of Multimedia and Mass Communication.

Proposed by :- Dr. Dongre

Seconded by:- Prof. Phalak

- **Agenda item No. 2.04 "To consider and approve the recommendations made by the Board of Studies to implement new certificate courses, add- on courses and new programmes from the academic year 2021-2022." in continuation:**

1. Prof. Kusmude presented the syllabi of the First year and Second year 'Foundation Course in NCC Studies'.

Prof.Vinayak Dalvie stated that the college could start 'Foundation Course in NCC Studies' for the first year and second year students too.

Prof.D.T.Pagare suggested that a workshop on the F.Y. syllabus should be organized to orient the students who directly opted for 'Foundation Course in NCC Studies' in the second year.

Dr.Dongre suggested that the technicality should be checked while transferring credit points from the first year to second year if the college directly offered 'Foundation Course in NCC Studies' to the second year students.

Dr.J.S.Hotkar stated that no technical issue would arise while transferring credit points from the Foundation Course in general to the ' Foundation Course in NCC Studies'.

Dr. B.T. Mukherjee suggested that the college could offer 'Foundation Course in NCC Studies' to the second year students after conducting a Bridge Course on the first year syllabus for them.

Resolution:-

Resolved that the 'Foundation Course in NCC Studies' should be offered to the first year and second year students. It is further resolved that a Bridge Course is to be organised for the students who opt for the course in the second year.

Proposed by :- Prof.Vinayak Dalvie

Seconded by :- Prof.Dattatrya Murumkar

2. In continuation with item number 2.04 in the agenda, Prof. Ashwini Bagkar presented the syllabus of 'Fundamentals of Mutual Funds'(in Collaboration with NSE Academy). The structure of the aforementioned course was discussed in the meeting held on 20th May, 2021 before adjourning it. In the

meeting held on 20th May, 2021 it was decided to get the syllabus approved from the Board of Studies. Thereafter, the syllabus approved by the Board of Studies was presented in the meeting held on 22nd May 2021 .

Dr.Murmkar suggested to check the technicality whether any item in the agenda that had been previously discussed before adjourning the meeting, could be taken up again for discussion in the next meeting.

Dr. Vinay Bhole commented that the said course was very beneficial to the students as the course had NSE certification.

Dr. Hotkar stated that as it was a certificate course, and not a programme spread over three years, the college could start the above-mentioned course since it had received approval from the Board of Studies.

Prof. Neha Salagare suggested that the said course should be introduced as it was beneficial to the students.

The Vice Principal, Balu Shirshat, advised to start the said course at college level as it would help students to prepare for diploma/ degree level examinations in Capital Markets.

Prof. G.B.Sangle commented that the said course had not been rejected in the previous meeting held on 20th May and that the members had merely suggested to get the syllabus approved from the Board of Studies. He further stated that as the course was not rejected and was approved by the Board of Studies, technically the course could commence from the academic year 2021-2022.

The members passed the certificate course “ Fundamentals of Mutual Funds” in collaboration with National Stock Exchange Academy.

Proposed by :- Prof.Vinayak Dalvie

Seconded by :- Prof.Dattatrya Murumkar

- **Item 2.06: To discuss the inclusion of environmental aspects in the curricula of various programmes as recommended by Dr. Suchitra Kamath, member of Governing Council.**

The Member Secretary presented the list of topics related to environmental studies. Almost all the syllabi included modules related to environment.

Prof. Vinayak Dalvie appealed to all the heads and co-ordinators of various departments to check whether modules on environmental studies and gender equality were incorporated in the syllabi of all the Bachelor's Programmes.

Proposed by :- Prof.Vinayak Dalvie

Seconded by :- Dr.B.T.Mukherjee

➤ **Item 2.07: To consider and approve the relevant recommendations of the Board of Examinations and Evaluation.**

Dr.J.S.Hotkar, Chairperson of the Examination Committee gave a presentation on examination procedure and reforms. The following points were discussed:

- Implementation of evaluation pattern as 60:40 (Theory papers)
- Implementation of evaluation pattern as 60:40 (Practical papers)
- Implementation of examination system and its pattern (Choice Based Credit System) and semester-wise internal and semester- end examination.
- Implementation of grading system :10 points
- Implementation of curriculum
- Formation of panel of examination
- Finalization of procedure for Unfair Means cases
- Centralized evaluation system
- Procedure of assessment and norms of moderation of answer books
- Adoption of system of online screen evaluation of answer books
- Use of automated question paper generator
- Rules for revaluation of answer-books (Students' Grievance Redressal)
- Finalization of format of the grade card
- Finalization of format of the answer-book

Dr. Hotkar suggested various reforms in examinations i.e. full digitalization of internal examination using online examination software, complete digitalization in the setting of question papers with QR code through software (Use of Automated Question- Paper Generator), answer- sheets with barcodes, attendance sheets with barcodes including student's name, photograph and signature; and distribution of grade cards with barcodes. The Examination Department proposed to conduct workshops on "Rules and Regulations pertaining to Examination, Unfair Means and Punitive Measures, Guidelines for Paper-setting and Paper Assessment for Teachers".

The members of the Academic Council passed the above reforms and procedures to be implemented from the Academic year 2021-2022.

Resolution:-

Resolved to implement various examination reforms and procedures from the academic year 2021-2022.

Proposed by:- Prof.Neha Salagare

Seconded by:- Prof.G.B.Sangle

Item 2.08: To discuss the admission policy of the college.

The Senior Vice Principal Mr. K. P. Phalak gave a presentation on College Admission Policy.

Prof.G.B.Sangle inquired whether there were any changes in the reservation policy due to Autonomous Status.

Prof. Pagare stated that technical help should be extended to members of the admission Committee at the time of admission.

Resolution:-

Resolved that all the rules and regulations of the admission policy will be as per the Maharashtra Government.

Proposed by:- Prof.Pagare

Seconded by:- Prof.G.B.Sangle

➤ **Item 2.09 :To consider and approve the Academic Calendar for the academic year 2021-2022**

The co-ordinator of the Internal Quality Assurance Cell (IQAC) , Prof. B. T. Shirsath put forth the Academic Calendar with number of teaching days available per month , term end examination dates, and the plan of curricular and extracurricular activities .

Dr.B.T.Mukherjee suggested that the commencement month of the PG lectures needed to be revised and that the college could commence PG Part- II lectures before the commencement of Part- I lectures.

Resolution:-

Resolved that the Academic Calendar will be followed from 14th June, 2021 after making the necessary changes in the calendar.

Proposed by:- Dr.Mukharjee

Seconded by:- Prof.Abhayankar

➤ **Item 2.10: To discuss any other item with the permission of the Chairperson of the Academic Council**

No item was taken up for discussion

➤ **Item 2.11: Vote of Thanks by the Secretary**

Besides the above points no other point was discussed. The meeting concluded at 3.00 p.m.

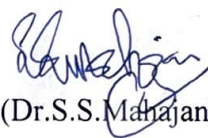
The Secretary of the Academic Council Ms. Ashwini Bagkar proposed the formal vote of thanks at the end of the meeting.



(Ms. Ashwini P. Bagkar)

Secretary

Academic Council



(Dr. S. S. Mahajan)

I/C-Principal/Chairperson

Academic Council

DEPARTMENT OF ACCOUNTANCY
BOARD OF STUDIES COMMITTEE

Members	Designation
Dr. Janardan Hotkar	Head of Accountancy Department, Co-ordinator of M.Com (Advanced Accountancy) Head of Research Centre (Accountancy), Research Guide (University of Mumbai) Associate Professor
Ms. Tejashree Gawde	Member of Board of Studies
Ms. Pramila Yadav	Member of Board of Studies
Dr. Bharti Walechha	Member of Board of Studies
Dr. Pawan Kumar Jha	Subject Expert from Foreign University, Assistant Professor Katmandu University, School of Management
Mr. Sunil Khatri	VC Nominee, Assistant Professor R.K.T. College, Ulhasnagar
Dr. Varadraj Bapat	Subject Expert Professor from IIT, Mumbai
Dr. Jyoti Thakur	Subject Expert, Assistant Professor Head of Commerce Department, SNDT University, Mumbai
Ms. Rachana Sharma	Industry Expert Managing Director R & G Institute of Professional Training
Mr. Vayu Shevde	Alumni Student

	K.V.Pendharkar College, Dombivli M.Com (Advanced Accountancy)
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- All Board of Study Committee members were present for the meeting. The meeting was conducted through online mode (zoom) at 11:00 a.m. till 1:20 p.m.
- Agenda of the meeting was mailed to all members.

AGENDA OF THE MEETING

- Welcome of all the members of the Board of Studies by the Chairperson.
 - Review of the existing syllabi.
 - Discussion on the revision of the syllabi.
 - Discussion on the internal evaluation and assessment of students.
 - Discussion on the 60:40 examination pattern.
 - To introduce Certificate Courses, if any.
 - Academic Planning for the next year.
 - To discuss any other item with the permission of the chairperson.
 - Vote of Thanks.
- Welcome Speech – Tejashree Gawde
 - Address the meeting – Dr. Janardan Hotkar
 - Vote of Thanks – Pramila Yadav
 - Discussion was carried upon as per the agenda fixed in the following manner :
- (I) FYBCOM Syllabus :**

Sem I :

Members	Suggestions
Dr.Jyoti Thakur	<ul style="list-style-type: none"> ➤ Mention the Programme and Course Outcomes. ➤ Mention the content to be covered in the topic Basic Banking Transactions.
Mr. Sunil Khatri	<ul style="list-style-type: none"> ➤ Bank Reconciliation Statement concept to be included in the topic of Basic Banking Transactions.
Ms. Rachana Sharma	<ul style="list-style-type: none"> ➤ Include the practical content in the topic of Basic Banking Transactions.
Dr. Pawan Kumar Jha	<ul style="list-style-type: none"> ➤ Conduct seminar on “Accounting of Banking Transactions” through the Bank Expert.

Sem II :

Members	Suggestions
Mr.Sunil Khatri	<ul style="list-style-type: none"> ➤ Mention the content of module 2 as : <ul style="list-style-type: none"> - Introduction to Mutual Fund - Pension Plan of Insurance and Mutual Funds.

(IV) Certificate Course :

Members	Suggestions
Dr.Jyoti Thakur	<ul style="list-style-type: none">➤ Highlight on credit points and course hours.➤ The course was suggested to be 60 hours with 3 credits.➤ Some content of the course might be difficult for 12th Passed Student.
Dr.Janardan Hotkar	<ul style="list-style-type: none">➤ Allow 3 credits – 60 hours.➤ Investment and Tax Planning include only introductory theory part.
Dr.Varadraj Bapat	<ul style="list-style-type: none">➤ Refer the content of NSE or BSE.➤ Refer the university norms before fixing any guidelines of credit score.➤ Portfolio Management is much wider.
Dr.Pawan Kumar Jha	<ul style="list-style-type: none">➤ Refer the international practices before setting the credit hours.
Mr.Sunil Khatri	<ul style="list-style-type: none">➤ The name for the course is suggested as Capital Market or Investment Management.➤ Remuneration to Teacher should be Rs.500 per hour.➤ Paper setting charges should be increased.
➤ Everyone is okay with evaluation pattern.	

(V) Academic Planning :

Members	Suggestions
Ms. Rachana Sharma	Workshop on how power point presentation should be presented, how to make group discussion, how to prepare CV, how to prepare the slides for power point presentations.

Members Present for the Meeting :

Dr.Janardan Hotkar _____

Tejashree S Gawde _____

Pramila Yadav _____

Bharti Walechha _____

DSPM's K.V. Pendharkar College of Arts, Science & Commerce (Autonomous), Dombivli East

Dept. of Biotechnology

Minutes of the meeting of First Board of Studies meeting

Date of meeting: 03-05-2021

Venue: Zoom platform

Time: 11.00 a.m.

Chairperson: Dr. Seema Agashe

In Attendance:

Sr. No.	Name of the Member of Board of Studies (BoS)	Position in BoS
1.	Dr. Seema Agashe	Chairperson
2.	Dr. Suman Satyarum	Faculty member
3.	Dr. Kavita Kamat	Faculty member
4.	Ms. Sandeeptha Rathindran	Faculty member
5.	Ms. Sneha Pande	Faculty member
6.	Ms. Seema Jadhav	Faculty member
7.	Dr. B. T. Mukherjee	Faculty member
8.	Dr. Manish R. Bhat, Dept. of Biotechnology, D. Y. Patil Deemed University	Subject Expert
9.	Dr. Pamela Jha, Amity Institute of Biotechnology, Amity University.	Subject Expert
10.	Dr. Annika Durve, B.K. Birla College of Arts, Science & Commerce (Autonomous), Kalyan.	VC Nominee
11.	Mr. Sachin Bhanushali, Chembond Chemicals Limited, Mahape, Navi Mumbai.	Industry Expert
12.	Dr. Rutuja Vaze, Senior Executive, Transasia Biomedical Pvt. Ltd., Mumbai	Post Graduate meritorious alumnus

Opening: The First Board of Studies Meeting of Department of Biotechnology was called to order at 11.00 am on Virtual Zoom platform by the Chairperson of Board of Studies, Dr. Seema Agashe. All the members of Board of Studies were virtually welcomed by the Chairperson.

The items on the agenda taken up for discussion were as under: -

1. Approval of Syllabus Framing Committee for subject Biotechnology

The Chairperson of BoS of Dept. of Biotechnology, Dr. Seema Agashe read out the names of the proposed members of Syllabus Framing Committee for the subject Biotechnology to all the members of BoS.

Sr. No.	Composition & Designation	Name of the member	Office Address
1.	Convener	Dr. Seema Agashe	DSPM's K.V. Pendharkar College, Dombivli
2.	Faculty members	1. Dr. Suman Satyarum	
		2. Dr. Kavita Kamat	
		3. Ms.Sandeepta Rathindran	
		4. Ms. Sneha Pande	
		5. Ms. Seema Jadhav	
		6. Dr. B.T. Mukherjee	
3.	Current Student	Ms. Madhu Singh	Indian Institute of Technology, Mumbai
4.	Past Student	Dr. Kruthi Suvarna	
5.	One Representative from Autonomous College	Dr. Neha Joglekar	V.G. Vaze college, Mulund
6.	One Representative from MU College/BOS	Dr. Kishori Tarfe	CHM College, Ulhasnagar
7.	One Representative from Industry	Dr. Anuja Kenekar	Organica Biotech Pvt. Ltd. Mumbai
8.	One Representative from Foreign University	Dr. Serena Marchio	University of Turin, Italy

Dr. Manish Bhat suggested about including a recently passed out Undergraduate ex-student of the college as a member of Syllabus Framing Committee instead of current Biotechnology student which was supported by Dr. Pamela Jha. However as per the guidelines of Composition of Syllabus Framing Committee, a current Biotechnology student was necessary.

The Composition of Syllabus Framing Committee for subject Biotechnology was unanimously approved by all the members of BoS.

2. Discussion on the revision of the First Year syllabus of Biotechnology

Dr. Seema Agashe presented an outline of proposed changes to be made in F.Y. Biotechnology Semester 1 and 2 syllabus for the academic year 2021-22.

Dr. Pamela Jha gave a suggestion of preparing a tabular form of proposed syllabi changes and an additional column for justifications if any modifications made in the syllabus. This was agreed upon by all the members of BoS.

3. Approval to continue Mumbai University syllabus for Second and Third Year for Academic Year 2021-22

Dr. Seema Agashe sought permission from the members of BoS to allow continuation of Mumbai University syllabus for Second and Third Year for the academic year 2021-2022. Since the college favored for progressive Autonomy.

Adjournment: The meeting was adjourned on 8th May, 2021 at 11.00am for final approval of syllabus for F.Y. Biotechnology class and syllabus of Two Certificate courses of Biotechnology department (Certificate Course in Sewage Treatment Plant Process and Certificate Course in Molecular Biology) by the members of Board of Studies.

Date of adjourned meeting: 08 May 2021

Time:- 11.00 a.m.

Opening: An adjourned meeting, being adjourned from First Board of Studies meeting, was held on Saturday, May 8, 2021, on Virtual Zoom platform, Dr. Seema Agashe welcomed all the members of Board of Studies were virtually.

The items on the agenda taken up for discussion were as under: -

1. Approval to the revision of the First Year syllabus of Biotechnology

Dr. Kavita Kamat presented the proposed changes to be made in F. Y. Biotechnology Semester I syllabus for the academic year 2021-2022.

Dr. Pamela Jha suggested to add Classification of carbohydrates based on Structure in Unit I of Bio-organic chemistry paper. For the same topic, Dr. B. T. Mukherjee suggested to refer chemistry third year syllabus.

For the paper Biodiversity and Cell biology, Dr. Pamela Jha suggested the addition of Overview on Biodiversity and sustainability.

Dr. Manish Bhat and Dr. Pamela Jha advised to give the overall idea on secondary metabolites to the students in the paper heading Introduction to Biotechnology.

Dr. Manish Bhat also suggested in Food technology unit mention the heading of fermentation as overview of fermentation.

Addition of Probiotics is suggested by Mr. Sachin Bhanushali, which did not fit in the Agricultural Biotechnology Unit and this topic is there in Second year syllabus so not included in F.Y syllabus.

For Molecular biology paper, Dr. Annika Durve suggested the shifting of the unit III to semester II.

Dr. Suman Satyarum presented the proposed changes to be made in Semester II F.Y. Syllabus. Dr. Manish Bhat suggested to keep some anatomy topics of Animal physiology as tutorials and assignments for Internal evaluation.

All the members agreed on addition of Dairy technology Unit in First year syllabus.

For practical part, Dr. Pamela Jha suggested to add MS-DS of chemicals as a first practical in F.Y. curriculum. Dr. B. T. Mukherjee also supported the same.

Rest all practicals are approved by all BoS members.

Action taken report:

As discussed in the meeting, all necessary changes are made in the proposed F. Y. Syllabus.

2. Approval of syllabi of certificate courses

Ms. Sandeeptha Rathindran presented the syllabus for “Certificate course in STP process”

Ms. Sneha Pande informed the members regarding the proposed certificate course syllabus on “Molecular Biology”.

Dr. Annika Durve suggested keeping these courses as a part of Internal evaluation.

Action taken report: Syllabus of both the certificate courses was finalized and credits of certificate courses will be kept as separate not be considered as a part of internal evaluation.

3. Approval of evaluation pattern

Dr. Seema Agashe proposed in detail 60:40 evaluation patterns to BoS members.

Besides the above points no other point was discussed. The meeting concluded at 1.30 p. m.

Dr. Suman Satyarum proposed the formal vote of thanks at the end of the meeting.

Minutes submitted by: Ms. Sandeeptha R. and Ms. Seema Jadhav.

Approved by: Dr. Seema Agashe, Chairperson of BoS.

AGENDA OF THE FIRST BOARD OF STUDIES IN CHEMISTRY MEETING

(Friday, 07th, 2021, 2.30pm)

Item 1.01: Welcome to all the members of the Board of Studies by the chairperson.

Item 1.02: Brief review of the existing syllabi.

Item 1.03: Approval on appointment of Syllabus framing committee for First year B. Sc. and M. Sc. Part I.

Item 1.04: Approval to continue the present syllabus of University of Mumbai for Second and Third Year B. Sc. and for M. Sc. Part II (Inorganic Chemistry) for the Academic Year 2021-22.

Item 1.05: Discussion on the 60:40 examination pattern.

Item 1.06: To discuss any other item with the permission of the chairperson.

Item 1.07: Vote of Thanks.

The first Board of Studies – Chemistry of K. V. Pendharkar College of Arts, Science and Commerce Autonomous was conveyed on Friday, May 7, 2021 at 2.30pm.

Minutes of the Meeting:

The following Members were present for the meeting:

1. Dr. B. T. Mukherjee
2. Mrs. S. V. Patil
3. Dr. S. S. Dhabarde
4. Dr. J. S. Suroshe
5. Mr. Vikas Kumar Gupta
6. Mr. Suyash Prasad
7. Prof. Rajdip Bandopadhyay
8. Dr. Abhay Sawant
9. Dr. R. B. Palkar
10. Dr. Avinash Naidu

The meeting was Chaired by Dr. B. T. Mukherjee, Chairman, Board of Studies.

Item 1.01:

The Chair welcomed all the Members to the first Board of Studies meeting in the subject of Chemistry.

It was informed by the Chair regarding the absence of Dr. Ravibabu Tayade. It was learnt later that he could not join due to technical issues.

Item 1.02:

Dr. B. T. Mukherjee briefed the members regarding the existing syllabi of University of Mumbai and suggested modifications to make it more effective. Prof. Bandopadhyay acknowledged the proposed modifications.

Item 1.03:

An approval was sought from the members of BoS-Chemistry for the appointment of syllabus framing committee for the F.Y.B.Sc and M.Sc part I syllabi.

The composition of the syllabus framing committee was according to the guidelines of the institution.

Accordingly, the committee was formed. In addition to the faculty members, the other committee members are:

- | | |
|---|--------------------------|
| 1. Current Student: | Ms. Mayuri Bapat |
| 2. Past Student: | Dr. Viswaraja S. |
| 3. One Representative from Autonomous College: | Dr. Vilas Khairnar |
| 4. One Representative from MU College/BOS: | Dr. Sanjay Sonawale |
| 5. One from other University: | Dr. R. A. Tayade |
| 6. One member from Industries or Professional consultant: | Dr. Dr. R. B. Palkar |
| 7. One Representative from Foreign University: | Dr. Alessandro Chiolerio |

The members unanimously accepted and approved the formation of the syllabus framing committee.

Item 1.04:

An approval was sought from the Board of studies to continue the present syllabus of university of Mumbai for Second- and Third-Year B.Sc. and for M.Sc. Part II (Inorganic Chemistry) for the Academic Year 2021-22.

This proposal was accepted and approved.

Proposed by Dr. Abhay Sawant.

Seconded by Dr. R. B. Palkar.

Item 1.05:

A discussion was initiated on the 60:40 examination pattern in place of semester end 100 marks examination to make it more in line with continuous evaluation. Dr. Palkar suggested to include Research Paper review as one of the methods for internal evaluation along with assignment etc. The suggestion was accepted by the BoS.

The members unanimously accepted the proposal.

Item 1.06:

Prof. Bandopadhyay wanted to know whether topics like Biochemistry, Computational Chemistry, Modelling, Analytical Chemistry etc. will be taught in any of the levels.

Dr. Mukherjee informed that Analytical Chemistry will be taught in S.Y.B.Sc, unit wise and a full paper in T.Y.B.Sc as well as in M.Sc. part I. Biochemistry is taught Unit wise in T.Y.B.Sc organic Chemistry also as Bio-inorganic in Inorganic Chemistry Papers. As of now, Computational Chemistry is not taught but, if possible, will be included while modification of T.Y.B.Sc and M.Sc. part II syllabi.

The meeting was adjourned to May 14, 2021.

Item 1.07:

Dr. S. S. Dhabarde proposed a vote of thanks to all the members.

The adjourned meeting continued on May 14, 2021.

Dr. Rajdip Bandopadhyay was granted leave as he had to attend urgent meeting in his Department at IIT-Bombay.

Dr. R.A. Tayade faced internet issues in joining the online meeting.

All other members were present for the meeting.

The modified syllabi of F.Y.B.Sc and M.Sc were placed before the board by Dr. B. T. Mukherjee for its acceptance and approval.

A detailed comparative presentation of the syllabi was made which included the present syllabi and modified syllabi. Justification of the proposed changes made were discussed.

The modified syllabi of F.Y.B.Sc and M.Sc. part I were accepted and approved by the members present.

Proposed by Dr. Abhay Sawant

Seconded by Dr. R. B. Palkar and Dr. Avinash Naidu

The meeting ended by a Vote of thanks, sincerely expressed by Dr. B. T. Mukherjee.

**Dombivli Shikshan Prasarak Mandal's
K.V. Pendharkar College (Autonomous) of Arts, Science &
Commerce, Dombivli (E)
Minutes of the First Meeting of Board of Studies in Commerce held on 03rd
May, 2021.**

Venue: Zoom Platform

Time: 5.00 p.m.

MEMBERS PRESENT:

Mr. B.T.Shirsath (Chairman, Head of the Commerce Department)

Ms. Usha Gupta (Faculty member)

Ms. Vinita Punjabi (Faculty member)

Dr. Shobha Dedia (Subject Expert from S.N.D.T. University)

Dr. Kushagra Goel (Subject Expert from N.M.I.M.S. University)

Dr. Varsha Sonawane (Vice-Chancellor Nominee from H. Somani Bhavans College, Chowpatty)

Dr. Milind Dalvi (Dean, Timespro, Times Professional Learning) (Professional)

Ms. Surabhi Bafna (Alumni)

Mr. B.T. Shirsath, Chairman of the Meeting, extended a warm and hearty welcome to the members present at the Meeting.

Chairman's Speech:

The Chairman addressed the members and briefed them about the University Grants Commission has conferred autonomy upon the College, vide UGC Letter/No. F.22-1/2017 (AC), Dt.: 17/2/2021 and the University of Mumbai has conferred autonomous status upon the College, vide No. Aff./ICD/21-22/39, Dt.: 06/04/2021. He then explained the Proposed Changes in the syllabi of Commerce Papers at First Year B.Com and M.Com, which will be adopted in the coming academic year.

Agenda Items:

The meeting then took up for consideration the items on the Agenda:

Item No. 1: To review the existing curriculum of Commerce Papers at B.Com & M.Com level.

RESOLUTION: The Chairman briefed the members about the structure of existing curriculum of Commerce Papers at B.Com & M.Com level. Also, discussed about proposed changes in Commerce Papers at B.Com & M.Com level & proposed pedagogy. Chairman informed the members that syllabus of Commerce Papers at UG & PG level to be revised with 10%-15% change. Chairman explained the members about the existing evaluation scheme of Commerce Papers.

Chairman invited suggestions, inputs from the members for further improvisation in the proposed curriculum of Commerce Papers at B.Com & M.Com level.

Proposed by: Mr. B.T.Shirsath

Seconded by: Dr. Shobha Dedia

First meeting of Board of Studies held on Monday, 03rd May, 2021 be and is hereby adjourned to be held on Monday, 10th May, 2021 on Zoom Platform at 5:00 p.m.

Cause of adjournment being the formation of Syllabus Framing Committee for providing suggestions and inputs for further improvisation in the proposed curriculum of Commerce Papers at B.Com & M.Com level be and is hereby noted and taken on record.

Structure of Syllabus Framing Committee;

Sr. No.	Composition	Name
1.	Convener :	Mr. B.T.Shirsath
2.	One or Two Teachers from Department.	Ms.Usha Gupta
3.	One Student-Current Year	Ms.Rosmary Thomas (T.Y.B.Com)
4.	One Past Student-Rank Holder Past	Ms.Surabhi Bafna
5.	One Subject Teacher of Autonomous College	Mr. Sameer Velankar- Khalsa College, Mumbai.
6.	One member Mumbai University	Ms. Jayanthi Vaikunt
7.	One from other University	Dr. Shobha Dedhia – SNDT University
8.	One member from industry/Professional/Consultant	Dr. Milind Dalvi-Dean Times pro professional learning
9.	One Member from foreign University	Prof. Andre Bonfrer, Head Department of Marketing, Deakin University, Australia.

Agenda Items discussed on Monday, 10th May, 2021 at 5:00 p.m.

Item No. 2: Revision of syllabi of Commerce Papers at First Year B.Com & M.Com

RESOLVED THAT the syllabi of Commerce Papers at First Year B.Com. & M.Com. has been revised with the suggestions given by the Members, Dr. Varsha Sonawane and Dr. Shobha Dedia.

FURTHER RESOLVED THAT 10% to 15% revision in syllabi of Commerce Papers at First Year B.Com & 05 to 15% revision in syllabi of Commerce Papers at M.Com part I has been adopted by the members for the coming academic year.

Proposed by: Mr. B.T.Shirsath

Seconded by: Dr. Varsha Sonawane

Item No. 3: Tools for Continuous internal evaluation

RESOLVED THAT 40 marks has been assigned for Internal Assessment.

FURTHER RESOLVED THAT Continuous Internal Assessment of the students to be done through;

(A) Class Test: 20 Marks- (20 Multiple choice / Fill in the blanks/ True or False questions, each carrying one mark would be asked in a Class test.)

(B) Practical Project Based Assessment- (Corporate Case analysis/local survey/Making Ad-video/Ad Copy) Document- 10 Marks

Viva/Presentation/Group Discussion- 10 Marks

Proposed by: Mr. B.T. Shirsath

Seconded by: Dr. Shobha Dedia

Item No. 4: Pattern of Semester end examination

RESOLVED THAT 60 marks has been assigned for Semester end examination.

FURTHER RESOLVED THAT Brief Answer Questions to be asked on every module. Each brief answer question will carry 06 marks. Case Study based questions/ Application based questions to be asked with the option of short notes as a last question.

Proposed by: Dr. Varsha Sonawane

Seconded by: Mr. B.T.Shirsath

Item No. 5: To review the Proposed Certificate course

RESOLVED THAT curriculum and evaluation scheme under Certificate Course in Digital Start up have been reviewed and approved.

Proposed by: Mr. B.T.Shirsath

Seconded by: Ms. Usha Gupta

Vote of Thanks:

With all the items on the agenda being transacted, the chairman thanked the members for making it convenient to attend the Board of Studies Meeting and also thanked them for their active participation in the Board of Studies Meeting.

Thereafter, the Chairman declared the meeting as concluded.

Meeting concluded at 06:30 p.m.

Place: Dombivli
Date: 13/05/2021

B.T.Shirsath
Chairman

**Minutes of the First BOS meeting of Information Technology
Department held on 3rd May 2021**

Venue: Zoom Platform

Time: 11 :00 am

Agenda of the meeting:

- 1) Welcome to all the members of the Board of Studies.
- 2) Review of the existing syllabi of First year Information Technology
- 3) Discussion on the revision of the syllabi
- 4) Discussion on the Objectives and Outcome of the courses
- 5) Discussion on the internal evaluation and assessment of students
- 6) Discussion on the 60:40 examination pattern
- 7) To Propose certificate courses “Machine Learning with Python”
- 8) Academic planning for the next year
- 9) Vote of Thanks

The Following members were attained the meeting:

Chief Members:

- 1) Dr. Madhavi Vaidya, (V.C. Nominee) Subject Expert from Vivekanand Education Society's Art , Science and Commerce College
- 2) Ms. Geeta Brijwani, Subject Expert from Hyderabad Sind National Collegiate
- 3) Ms. Anita Chaware , Subject Expert from SNDT University, Juhu
- 4) Ms. Prachi Hunnargikar, Industry Expert of IT Architect and Thinker from Infosys Technology Ltd.
- 5) Mr. Samarth Manjarekar , Alumni Associate Manager at JP India Pvt. Ltd.

Faculty Members:

- 1) Ms. Rupali Patil , Head of Department
- 2) Mr. Pritam Pawar
- 3) Ms. Megha Patil
- 4) Ms. Harshda Gujar
- 5) Ms. Anuja Chavan
- 6) Ms. Jayshree Pawar

Minutes of the meeting:

1. Ms. Rupali Patil Head of IT Department, welcomed all the honourable members of the meeting.
2. Ms. Anuja Chavan introduced all the BOS members of the meeting.
3. Existing syllabi of University of Mumbai were put for review and Ms. Rupali Patil invited suggestions from members.
4. BOS members suggested changes in the first year subjects and that changes were approved and finalized as given below:

Semester I

- a. Imperative Programming –In Unit 1 added “an introduction about the subject” . “Structure of Program with its sections” , in Unit 4 added “Array operations”, In Unit 5 added “Function with Pointer” topics.
- b. Digital Electronics - In Unit 4 added “Implementation of Mux and Demux”, in Unit 5 added “Introduction and types of IC’s”.
- c. Operating System - In Unit 2 added the topic “Shell Scripting”. From Unit2 “Page Replacement algorithm” and From Unit 3 “Ostrich algorithm” is removed.
- d. Discrete Mathematics – In Unit 1 added “Introduction about the subject”, in Unit 1 “Converse, inverse and contrapositive of statement” , in Unit 4 “Eulerian graph, Planar graph, Graph Colouring ” and deletion topics of Unit 2 “Application of Computability” , Unit 3 “Indirect Argument: Contradiction and contraposition, Application in algorithms “
- e. Communication Skills – In Unit 2 added the topic “Creative Writing like business Emails”.

Semester II

- a. Object Oriented Programming - In Unit 1 added topics to the “Introduction section-difference between c and c++,basic data types, scope of variables”. Shuffled “introduction to function” from Unit 2 to Unit 1 and added the topic “inline function”. “Virtual function and

abstract class concept” moved from Unit 3 and placed in Unit 4 after inheritance.

- b. Microprocessor Architecture - In Unit 1 added “an 8086 pin diagram”. In unit 5 “ i9 processors specification”. Unit 2 “Testing and Troubleshooting I/O Interfacing Circuits” topics were removed.
- c. Web Programming - In Unit 3 added the topic “Introduction to JSON”. BOS members suggested a workshop for “WordPress”.
- d. Numerical and Statistical Analysis – Shuffled “Interpolation” chapter from Unit 2 to Unit 1. Shuffled the Units 4 and Unit 5. Added “Correlation” in Unit 5. In Unit 2 “Gauss Elimination method” was added and from Unit 5 “Polynomial Regression” were removed .
- e. Green Computing - No Change

5. Objectives and outcomes of the courses were discussed, finalized.

6. During the discussion about Internal Evaluation for 40 marks, all the members agreed upon the division of 20 marks (Class test) + 15 marks (Assignment/Presentation/Project) + 5 marks (Active Participation) = 40 marks.

7. Ms. Rupali Patil and Ms. Harshda Gujar presented a certificate course in “Machine Learning using Python ”. The BOS members suggested reducing the Course Duration and Module Structure. The Industry Expert suggested different certificate courses named “AngularJS” , “Certification in Digital Marketing” , “Data Analytics using Excel” , “WordPress” for future.

8. Academic planning for the next year was discussed.

9. In adjourned meeting the proposed syllabus of F.Y.B.Sc. I.T. was approved by BOS members.

10. Evaluation pattern (60-40) was Approved.

11. Certificate course Machine learning with Python was approved.

12. All the suggestions from BOS members for future improvement are noted.

13. Ms. Megha Patil expressed a vote of thanks and the meeting was over.