

**D.S.P.M.'s**  
**K.V.Pendharkar College of Arts, Science and Commerce (Autonomous), Dombivli (E)**

Department of Accounting and Finance  
Minutes of the Second meeting of Department of Accounting and Finance held on  
28<sup>th</sup> July, 2023 at 12 noon

**Venue:** Room Number 301

**Agenda:**

1. Review of meeting and action taken report of earlier meeting
2. Discussion of KliC courses offered by MKCL
3. Discussion on subject allotment of M.Com (A and F)
4. Discussion on the timetable of M.Com (A and F)
5. Discussion on re-allocation of Mentors
6. Discussion on re-allocation of departmental work.
7. Discussion on any other matters with permission of Chair.

**Members Present:**

Sr. No.	Member's Name	Designation
1.	Dr. Ashwini Bagkar	Vice Principal
2.	Mr. Premkumar Nair	Head of the Department
3.	Ms. Shruti Bhosle	Faculty
4.	Ms. Prachi Jadhav	Faculty
5.	Ms. Bhakti Pawaskar	Faculty
6.	Ms. Anila Alakkal	Faculty
7.	Ms. Pranali Rajoli	Faculty
8.	Ms. Sweta Patel	Faculty
9.	Ms. Prajakta Gaikwad	Faculty

The meeting started at 12 noon chaired by HoD Mr. Premkumar Nair. At the outside of the meeting Mr. Premkumar Nair welcome all the departmental faculty members.

**1. Review of meeting and action taken report of earlier meeting**

Mr. Premkumar Nair took a review of earlier meeting.

**Resolution:** Resolved that the, minutes of the last meeting of Department held on 30<sup>th</sup> June, 2023 be passed by the members.

**Proposed by:** Ms. Shruti Bhosle

**Seconded by:** Ms. Prajakta Gaikwad

## 2. Discussion of KLiC courses offered by MKCL

Mr. Premkumar Nair explains about the MKCL and their courses offered in our college.

**Resolution:** It is resolved that the faculties will share the list of course which we can offered to the students.

**Proposed by:** Ms. Sweta Patel

**Seconded by:** Ms. Anila Alakkal

## 3. Discussion on subject allotment of M.Com (A and F)

Subject allotment of M.Com (A and F) as follows:

Sr. No.	Faculty Name	Subject
1.	Dr Ashwini Bagkar	Cost Management
2.	Mr. Premkumar Nair	Taxation
3.	Ms. Anila Alakkal	Company Law
4.	Ms. Prachi Jadhav	Corporate Governance
5.	Ms. Bhakti Pawaskar	Operational Research
6.	Ms. Sweta Patel	Research Methodology
7.	Ms. Twinkle Dedhia	Cost Management

**Resolution:** It was resolved that lectures will be conducted as per the subject allocated.

**Proposed by:** Ms. Prachi Jadhav

**Seconded by:** Ms. Anila Alakkal

## 4. Discussion on the timetable of M.Com (A and F)

The timetable for M.Com (Accounting and Finance) is prepared and shared with the respective faculty.

**Resolution:** It was resolved that lectures will be conducted as per the timetable.

**Proposed by:** Ms. Sweta Patel

**Seconded by:** Ms. Anila Alakkal

## 5. Discussion on re-allocation of Mentors

Class wise mentorship allotted:

Class	Faculty Name
FYBAF A	Ms. Bhakti Pawaskar
FYBAF B	Ms. Anila Alakkal
FYBAF C	Ms. Prajakta Gaikwad
SYBAF A	Ms. Pranali Rajoli
SYBAF B	Ms. Prachi Jadhav
SYBAF C	Ms. Sweta Patel
TYBAF A	Mr. Premkumar Nair
TYBAF B	Ms. Shruti Bhosle
TYBAF C	Mr. Premkumar Nair

**Resolution:** It was resolved that mentors were allocated.

**Proposed by:** Ms. Pranali Rajoli

**Seconded by:** Ms. Shruti Bhosle

## 6. Discussion on re-allocation of departmental work.

Name of the faculty	Work allocation
Bhakti Pawaskar	BOS Minutes
Prajakta Gaikwad	Attendance Result Remedial

**Resolution:** It was resolved that work will be completed as per work allocated.

**Proposed by:** Ms. Pranali Rajoli

**Seconded by:** Ms. Bhakti Pawaskar

## 7. Discussion on any other matters with permission of Chair.

- Dr. Ashwini Bagkar guide the faculties about the how to take the guidance and remedial lecture.
- Prepare the student's performance profile, in that internal marks, class test and attendance record should be there.

- For second internal exam consider attendance from 5<sup>th</sup> June to 25<sup>th</sup> August, those student's having less than 75% attendance are not eligible for Internal exam.
- Mr. Premkumar Nair instructed to conduct departmental activity.

These points are discussed in the meeting. The meeting concluded at 1.30 pm.

**Resolution:** It is resolved that faculties will use different pedagogy, so that attendance of the students will improve.

**Proposed by:** Ms. Bhakti Pawaskar

**Seconded by:** Ms. Shruti Bhosle



**Mr. Premkumar Nair**

**Head of department**

**Department of Accounting and Finance**