**4.2.4 *Usage of library by teachers and students (footfalls and login data for online access):***

4.2.4.1: Number of teachers and students using the library per day during the year

| **Year** | 2023-24 |
| --- | --- |
| **Number** | 21 (average books Issue per day)+ 60 (Average No. of visitors per day) |

**Data Requirement:**

* Upload the last page of accession register
* Method of computing the per day usage of library
* Number of physical users accessing the library
* Number of users using the library through e-access

**File Description**

* Upload details of library usage by teachers and students
* Any additional information

HEI is requested to calculate the teachers’ and students’ usage of library per day.

Average = Total number of teachers and students on every working day for all working days / Total number of working days.